

Minutes of the COMMUNITIES AND EVENTS COMMITTEE on Tuesday 21 June 2022 at 7.30pm in the Parish Council Office, Village Rd, Denham, UB9 5BN

Councillors:	Cllr M Hagon (MEH) – Chairman	Cllr S Jefferys (SJ)
	# Cllr S Sproul (SS) – Vice Chairman	# Cllr A Hans (AH)
	Cllr S Williams (SW)	## Cllr G Hollis (GH)
	Cllr W Davey (WD)	
D. Clerk:	Tharsika Prabakaran	# = Apologies Given
Public:	Babs Keen	## = Apologies Not Given

Note: The Meeting was voice recorded by D.Clerk, **AGREED** by all present.

Item No	Agenda Item	Action
20220621/ 01	Acceptance of Apologies for Absence See Above.	
20220621/ 02	Declaration of Interests None.	
20220621/ 03	Public Session – 10 minutes Cllr MEH formally welcomed Babs Keen to the meeting.	
20220621/ 04	Minutes of Last Meeting – 17th May 2022 – AGREED 20220517/07 Events: Memory Café - Cllr MEH informed Christine Walters is getting better and is now on crutches. She helped ring attendees for the June session and if she can travel, she will attend the Memory Café on the 10 July 2022.	
20220621/ 05	Events 2022: Tea Dance/Bingo – 3 to 5pm 10 July, 4 Sep, 16 Oct - Cllr SW, Cllr SJ, and Cllr WD stated they are available to help at July's session. Music on the Green – 3 to 5pm <ul style="list-style-type: none"> • 17 Jul – Eclectica • 21 Aug – Tracey O'Connor Quartet • 18 Sept – Mandolyn Mondays - Cllr MEH informed there weren't many attendees as usual for June and thought this was due to it also being Father's Day, which is the 3 rd Sunday of the month. - Cllr MEH informed that in January's meeting it was Agreed the planning of events, band bookings and invoice collection was left to the Administrator. - Cllr MEH suggested we always ask the handyman first to assist with the marquee. - Cllr SJ informed she can help with July and September sessions. - Cllrs gave their thanks to D.Clerk for helping put up the marquee. Memory Café – 11am to 2pm 15 Jul, 9 Sep, 7 Oct, 11 Nov, 2 Dec - ACTION: D.Clerk to book the hall for sessions from September to December. - ACTION: Cllr SW suggested doing a session in August. Cllr MEH to check singer's, volunteers', and Christine's availability in August. - Cllr MEH reported she invited Leon Popplewell who showed everyone gentle exercises to do and suggested he is invited to 1 out of 4 sessions. - Cllr SW informed he was part of an initiative Bucks had started 5 or 6 years ago but he is independent now.	D.Clerk MEH

20220621/ 06	<p>Higher Denham <u>'Music in the Park'</u></p> <ul style="list-style-type: none"> - Denham Parish Council (DPC) received a request from Higher Denham CIO for £500 towards their event. Cllr SW advised DPC are happy to support the event and proposed to give £300 which is the same as the amount paid to the 'Music on the Green' bands - AGREED by All 	MEH/ Clerk
20220621/ 07	<p>Annual Parish Meeting</p> <ul style="list-style-type: none"> - Cllr SJ advised this is back on the agenda as the quote for Met One agreed at Full Council committee was £5,118.00 incl. VAT however the amount to pay is now £7,579.80 incl. VAT which the Full Council were unaware of. - Cllr SJ queried who approved the extras which increased the bill. Cllr SW stated it was decided as a working party of Cllr JW, Cllr MEH and herself. - Cllr SJ advised we need to investigate why the Full Council wasn't consulted before the decision was made. - Cllr SW proposed if a quote is Agreed at Full Council, and the actual payment amount increases over 10% it should be brought back to Full Council or circulated via email for transparency - AGREED by All - Cllr MEH stated the Administrator needs to be praised for the work and extra hours she put in towards the project. - Cllr SJ proposed if staff are required to work overtime on projects it must be approved at Full Council or a circulated email – AGREED by All 	Clerk Clerk
20220621/ 08	<p>Jubilee Celebrations – To Note</p> <ul style="list-style-type: none"> - Cllr MEH informed all the celebrations were lovely and went well. - ACTION: Cllr SW suggested we print the photos sent to us by residents to be put into the photo albums. - Cllr MEH reported she provided a paragraph regarding Jubilee celebrations to be added to the 'In and Around' article. - D.Clerk reported residents have complained they have not received any copies of 'In and Around' and asked Cllrs if they knew any roads that hadn't received copies. - ACTION: D.Clerk to report the road names to Paul Griffin to investigate. - Cllr WD suggested asking Londis in Tatling End if they can store 20+ copies. - ACTION: Cllr WD to ask Landmark Place if they receive copies of In and Around. 	D.Clerk /MEH D.Clerk WD
20220621/ 09	<p>Litter Picks</p> <ul style="list-style-type: none"> - Cllr MEH informed we do not have enough volunteers and resources to carry out litter picks, however it would be good to hold an event. - ACTION: Cllr MEH reported she had conversed with the litter picker in Denham Green and New Denham, he suggested to place more bins. D.Clerk to raise at next Services Committee Meeting. - Cllr MEH reported she reported she spoke to an acquaintance at Ealing Council in the environment department who advised to make litter signs simple, clear, and blunt. - Cllr MEH provided Cllrs copies of litter signage costs to discuss. - Cllr MEH advised vinyl stickers are cheaper than banners DPC have previously used. - Cllr SJ advised the stickers saying 'Litter' should be placed on bins and the 'Please take your litter home' sign on railings of the A40/A412. - ACTION: Cllr MEH to contact the company regarding a sample with a view to buy 20 of the 'Litter' Self Adhesive Vinyl stickers and 10 of the 'Please take your litter home' 2mm Rigid Plastic signs. - ACTION: D.Clerk to ask the handyman of suitable locations to erect the litter signs. 	D.Clerk MEH D.Clerk

	<p>Annual Litter Picking Day – ‘Denham Litter Pick Day’</p> <ul style="list-style-type: none"> - Cllr MEH proposed to hold an annual Litter Picking event with Brownies, Air Cadets, and the school. This could be launched with our new possible signs, - ACTION: Cllr WD suggested acquiring ‘I am a Champion Litter Picker’ badge for the children. D.Clerk to research the badges. - ACTION: Cllr MEH suggested holding a poster competition at the Village School. Cllr MEH to contact the school. - Cllr WD advised Air Cadets can include it in their Duke of Edinburgh awards under their volunteering hours. - Cllr MEH proposed to hold the event on Saturday 24 September between 10:00am to 1:00pm in Denham Green – AGREED by all. 	<p>MEH</p> <p>MEH</p> <p>D.Clerk</p>
20220621/ 10	<p>London Bridge Denham Parish Council Flag Quote – NOT APPROVED</p> <ul style="list-style-type: none"> • Harrison: £255.00 + VAT <ul style="list-style-type: none"> - Cllr SW proposed we have a flag which represents Denham like Bucks who have a picture of a swan in chains and would be better than a flag with the DPC logo. There are many things in item that we could use to represent Denham. - AGREED: This idea will be brought to Full Council to collectively decide on an image to represent Denham. 	<p>Clerk</p>
20220621/ 11	<p>Volunteer Training</p> <ul style="list-style-type: none"> - Cllr MEH informed she is pursuing a 2-hour first aid training course with Nila Keene for councillors who attend events. This is then followed by a safeguarding information session the afternoon. 	
20220621/ 12	<p>New Denham Christmas Lights 2022</p> <ul style="list-style-type: none"> - D.Clerk reported she received the Unmetered Supply Certificate with the MPAN number from SSE and it has been sent back to SSE for estimate of costs. - ACTION: Cllr MEH instructed D.Clerk to follow up with SSE if no reply is received within a month. 	<p>D.Clerk</p>
20220621/ 13	<p>Christmas Fair 2022</p> <ul style="list-style-type: none"> - Cllr SJ reported that all the shops she spoke to in Denham Green are happy to go ahead with the Christmas Fair, she still needs to speak to Monk and the solicitors. - Cllr WD expressed his concerns about the attendance and resources available to go ahead with the Christmas Fair. Cllr SJ reassured there will not be a DPC stall so Cllrs will not need to stay on stalls. - Cllr SJ advised she will use a company to set up stalls and advertise the stalls online along with a stage for live music and a fun fair. - Cllr SJ suggested the date of Sunday 4 December between 2:00pm to 6:00pm and to charge stallholders £50. - ACTION: Cllr SJ to find out further details on holding the Christmas Fair and to provide cost figures. 	<p>SJ</p>
20220621/ 14	<p>Dementia Bus</p> <ul style="list-style-type: none"> - D.Clerk found details of the Dementia Virtual Bus Tour online and provided the prices for in-house and mobile unit sessions. She updated there is a maximum of 36 people per session and Training2Care also provides a conference taster session between 60-80 people. 	

	<ul style="list-style-type: none"> - Cllr SW and Cllr MEH suggested a session of 36 for councillors and volunteers of Memory Café with spare places offered to residents and shop owners. - Cllr MEH suggested we could hold an annual event for the Dementia Virtual Tour. - ACTION: Cllr SW advised we organise it in March 2023 and raise at the Full Council meeting. 	Clerk
20220621/ 15	Finance <ul style="list-style-type: none"> • Financial Expenditure – AGREED • Budget 22/23 - AGREED 	
20220621/ 16	Projects to Note <ul style="list-style-type: none"> • Men In Sheds – on hold <ul style="list-style-type: none"> ○ Cllr SW informed that she received an enquiry from a resident. ○ Cllr SW the Scout Hut did not have insurance and we are waiting for Bucks to decide what to do with the land. Also, they need to confirm if we can have access of the drive. ○ ACTION: Cllr SW is going speak to Stuart at Groundworks as they have many outbuildings which could be potentially used. • Repair Shop – on hold • Poppies – on hold • Denham Shark Bay • Coffee Mornings <p><u>Items to include in the August Newsletter</u></p> <ul style="list-style-type: none"> - Jubilee Celebrations - Christmas Fayre - Denham United Football match - Motorway Services 	SW
20220621/ 17	Date of Next Meeting - Tuesday 19 July 2022 at 7.30pm in the Parish Council Office, Village Rd, Denham, UB9 5BN	

Signed: Tharsika Prabakaran – Deputy Clerk

Date: 21 June 2022

Committee Members			
Cllr W Davey	Cllr M Hagon	Cllr A Hans	Cllr G Hollis
Cllr S Jefferys	Cllr S. Williams	Cllr S Sproul	