

**Minutes of the MEETING OF THE COMMUNITIES AND EVENTS COMMITTEE on Thursday 21 April 2022 at 7.30pm in the Tindall Room, New Denham Community Centre, Oxford Road, UB9 4DB**

<b>Councillors:</b>	Cllr M Hagon (MEH) - Chair	Cllr S Williams (SW) – Vice Chair
	# Cllr J Walsh (JW)	Cllr S Sproul (SS)
	Cllr W Davey (WD)	## Cllr G Hollis (GH)
	# Cllr S Jeffreys (SJ)	# Cllr A Hans (AH)
<b>Clerk:</b>	Tharsika Prabakaran – D.Clerk	# Apologies Received
<b>Guests:</b>	David Brench - Resident	## Apologies Not Received

*Note: The Meeting was voice recorded by D.Clerk, **AGREED** by all present.*

Item No	Agenda Item	Action
20220421/ 01	<b>Acceptance of Apologies for Absence</b> See Above.	
20220421/ 02	<b>Declaration of Interests</b> None.	
20220421/ 03	<b>Public Session – 10 minutes</b> David Brench was present to explain his application for the Jubilee Grant. <ul style="list-style-type: none"> <li>- David Brench reported that most of events and activities are in place, and the band is booked. He also informed the event is open to all residents.</li> <li>- David Brench also reported Denham United FC are playing a match this Sunday and if they win, they win the League Cup.</li> <li>- <b>Action:</b> Cllr SW to contact FC manager for more details and photos of the event to be put in the Newsletter.</li> <li>- Cllr MEH reminded David Brench that as he is not an Association, we are unable to pay directly, and raised the live music and FC t-shirts as invoice payments.</li> <li>- Following the meeting, the Clerk confirmed there was no reference on the application for received for T-shirts.</li> </ul>	<b>Cllr SW</b>
20220421/ 04	<b>Minutes of Last Meeting</b> <ul style="list-style-type: none"> <li>- <b>Action:</b> Follow up, Clerk to arrange for Christine Walters to be paid £60 per session for Memory Café.</li> </ul>	<b>Admin/Cllr MEH</b>
20220421/ 05	<b>Events:</b>  <b>Tea Dance/Bingo – 3-5pm 24 Apr, 22 May, 26 Jun, 4 Sep, 16 Oct 2022</b> <ul style="list-style-type: none"> <li>- Cllr MEH advised that there are currently 39 names for the Tea Dance on Sunday 24<sup>th</sup> April.</li> <li>- Cllr MEH stated there is short of help and two volunteers who normally help at Memory Café can attend. Cllr WD stated he will be at the Tea Dance and Cllr SW advised asking Cllr SJ to attend earlier.</li> <li>- <b>Action:</b> Cllr MEH to send an email to all Cllrs if they were available to offer their time.</li> </ul> <b>Music on the Green (2022) – 3-5pm</b> <ul style="list-style-type: none"> <li>• 15 May – The Styles</li> <li>• 19 Jun – Love That Jazz (Lea Lyle)</li> <li>• 17 Jul – Eclectica</li> <li>• 21 Aug – Tracey O'Connor Quartet</li> <li>• 18 Sept – Mandolyn Mondays</li> </ul> <ul style="list-style-type: none"> <li>- Cllr MEH reported that the first event is on May 15<sup>th</sup> before the next Communities Meeting. However, arrangements are in hand, Cllr MEH stated Sylvia will be present to put out equipment and Cllr SW will also be present.</li> <li>- Cllr MEH would like a Cllr present throughout the event.</li> </ul>	<b>Cllr MEH</b>

	<ul style="list-style-type: none"> <li>- <b>Action:</b> Cllr MEH reported that she has spoken to Jacqui McGowan of HDCA, who said she will make contact again after speaking with HDCA. Cllr MEH to follow up.</li> <li>- Following the meeting Clerk advised a TENS License needs to be arranged and transportation of gazebo to Village Green.</li> </ul> <p><b>Memory Café – 11am to 2pm 6 May, 10 Jun, 15 Jul 2022</b></p> <ul style="list-style-type: none"> <li>- Cllr MEH stated that due to illness the April's Memory Café had poor attendance and the session closed at 11:30am. She also added that there are 2 new names for attendees.</li> <li>- <b>Action:</b> D.Clerk to check list of names submitted for the next Memory Café.</li> <li>- Cllr MEH informed the entertainer is booked for May's session is unavailable.</li> <li>- <b>Action:</b> Cllr SW suggested another entertainer who also attends Dementia Groups. Cllr MEH to email and check availability.</li> </ul> <p><b>Coffee mornings – 10.30am to 12.30pm 29 Apr, 27 May 2022</b></p> <ul style="list-style-type: none"> <li>- On the first session Cllr MEH visited and saw that only 2 residents that visited.</li> <li>- Cllr MEH stated as Christine Walters is unavailable and due to the many events being held in May, she is unable to take the event on.</li> <li>- Cllr SW proposed putting May's and August Coffee Mornings on hold till Christine Walters is well and back. <b>AGREED</b> by all Cllrs.</li> <li>- <b>Action:</b> D.Clerk to create flyers for cancellation of May and August sessions and to hand copies to Cllr MEH.</li> </ul> <p><b>Beating the Bounds – 22 May 2022</b></p> <ul style="list-style-type: none"> <li>- Cllr MEH reported that she had contacted Paul Graham for more information on the event.</li> <li>- <b>Action:</b> A flyer to be created for distribution and to be posted on social media.</li> <li>- <b>Action:</b> Cllr MEH to check the date of hall hire for May's Tea Dance due to date being different on the agenda.</li> </ul>	<p><b>Cllr MEH</b></p> <p><b>D.Clerk</b></p> <p><b>D.Clerk</b></p> <p><b>Cllr MEH</b></p> <p><b>D.Clerk</b></p> <p><b>D.Clerk/ Admin</b></p> <p><b>Cllr MEH</b></p>
<b>20220421/06</b>	<p><b>Annual Parish Meeting</b></p> <ul style="list-style-type: none"> <li>- Cllr MEH stated everything is at hand and there is nothing further to add from Full Council report.</li> <li>- Cllr MEH commented that the Administrator has been working hard on the APM and stated her thanks to Administrator. <b>AGREED</b> by All.</li> </ul>	
<b>20220421/07</b>	<p><b>Litter Picks</b></p> <ul style="list-style-type: none"> <li>- Cllr MEH stated this item is to be addressed at the following meeting.</li> </ul>	
<b>20220421/08</b>	<p><b>Jubilee Grants</b></p> <p><u>Denham Village Green – David Brench</u></p> <ul style="list-style-type: none"> <li>- Cllr MEH informed permission has been requested from Services Committee members by email to use the Denham Village Green for the event. Cllr SW, Cllr MEH, Cllr JW, Cllr EA and Cllr WD all <b>Agreed</b>.</li> <li>- Clerk has since advised that permission to hold this event on the Village Green should go through Full Council and not the Services Committee.</li> <li>- <b>Action:</b> Cllr MEH requested to advertise the Jubilee Events happening in Denham on the next 'In and Around'.</li> <li>- <b>Approved</b> Grant of up to £500.</li> </ul> <p><u>Denham Way – Paul Jeffries</u></p> <ul style="list-style-type: none"> <li>- Cllr MEH reported that the written application has now been received for a Street Party on Saturday of Jubilee weekend, 3pm to 8pm.</li> <li>- <b>Approved</b> Grant of up to £500.</li> </ul>	<b>Clerk</b>

	<p><b>Newtown Road – Laura Coady</b></p> <ul style="list-style-type: none"> <li>- Cllr MEH informed this application also has a Risk Assessment for bouncy castle, cupcakes and balloon arch, can be paid via invoice totalling £390.00.</li> <li>- <b>Approved</b> Grant of up to £500.</li> </ul> <p><b>Knighton Way Lane – Amanda Dunbar</b></p> <ul style="list-style-type: none"> <li>- Cllr SW identified the band, bouncy castle and face painter can be paid via invoice totalling £420.00.</li> <li>- <b>Approved</b> Grant of up to £500.</li> </ul> <p><b>Denham Garden Village</b></p> <ul style="list-style-type: none"> <li>- Cllr MEH summarised the previous applications received and approved</li> <li>- Denham Garden Village, Cllr MEH confirmed that she had received confirmation that residents will not be charged for refreshments.</li> <li>- Clerk has since confirmed no application has been received from Denham Garden Village and this Grant is still provisional.</li> <li>- <b>Action:</b> Cllr MEH to check if Denham Garden Village have a Resident's Association as no application has been received.</li> <li>- <b>Action:</b> Cllr MEH to ring the applicants and inform them that DPC are happy to pay invoices for up to £500 on behalf of un-constituted groups.</li> <li>- <b>Action:</b> Cllr SW suggested the invoices needs to be addressed to DPC for audit purposes.</li> <li>- <b>Action:</b> Cllr WD to ask Landmark Place if they are doing any events for the Jubilee.</li> <li>- <b>Action:</b> Cllr MEH suggested if there is a surplus of the grant, we could do something for the Brownies and Rainbow group as they were supportive at the Christmas Event. Cllr MEH asked all Cllrs to think of ideas for the next meeting if we did have surplus.</li> </ul>	<p><b>Cllr MEH</b></p> <p><b>Cllr MEH</b></p> <p><b>D.Clerk</b></p> <p><b>Cllr WD</b></p> <p><b>All Cllrs</b></p>
<p><b>20220421/09</b></p>	<p><b>London Bridge</b></p> <ul style="list-style-type: none"> <li>- D.Clerk reported the Administrator is overseeing the work now and liaising with the Clerk where necessary. The flagpole base had also been installed, the workers had stated they will be back in two weeks to finish the installation, however D.Clerk received an email stating they would arrive on the week commencing 23<sup>rd</sup> of May. She also reported the two flags would be delivered on the same day.</li> </ul>	
<p><b>20220421/10</b></p>	<p><b>Volunteer Training</b></p> <ul style="list-style-type: none"> <li>- Cllr MEH stated this item is to be addressed at the following meeting.</li> </ul>	
<p><b>20220421/11</b></p>	<p><b>New Denham Christmas Lights 2022</b></p> <ul style="list-style-type: none"> <li>- D.Clerk reported she is currently on Unmetered Applications with SSE and liaised with the contact at Bucks for assistance with the form. They put her in contact with an SSE colleague last week and received a reply with the correct form and guidelines to fill the form.</li> <li>- <b>Action:</b> D.Clerk to complete the form and send to SSE.</li> <li>- Cllr MEH expressed her concern for time as we are in the fifth month. D.Clerk requested the item to be kept as priority for Communities Committee, Cllr MEH accepted.</li> </ul>	<p><b>D.Clerk</b></p>
<p><b>20220421/12</b></p>	<p><b>Finance</b>          Financial Comparison Report – <b>Reviewed and Agreed</b></p>	

20220421/ 13	<b>Projects to Note</b> <ul style="list-style-type: none"> <li>• Men In Sheds – Cllr SW</li> <li>• Repair Shop – Cllr SW</li> <li>• Poppies</li> <li>- D.Clerk to look up the date when Poppies can be ordered.</li> <li>• Denham Shark Bay – Cllr WD</li> </ul>	<b>D.Clerk</b>
20220421/ 14	<b>Date of Next Meeting</b> – Tuesday 17 <sup>th</sup> May 2022 at 7.30pm in the Tindall Room	

**Signed:** Tharsika Prabakaran – Deputy Clerk  
**Date:** 21 April 2022

<b>Committee Members</b>			
Cllr M Hagon	Cllr S. Williams	Cllr J Walsh	Cllr S Sproul
Cllr W Davey	Cllr G Hollis	Cllr S Jefferys	Cllr A Hans