

Minutes from the MEETING OF THE SERVICES COMMITTEE on Monday 04 July 2022 at 7.30pm in Parish Council Office, Village Road, Denham UB9 5BN

Councillors:	Cllr M Heath (MH) – Chairman	# Cllr M E Hagon (MEH)
	# Cllr E Austin (EA) - Vice Chairman	Cllr S Sproul (SS)
	Cllr S Williams (SW)	Cllr W Davey (WD)
	# Cllr S Jefferys (SJ)	Cllr G Hollis (GH)
Dep. Clerk:	Tharsika Prabakaran	# = Apologies Received
Public:	Babs Keen	Anthony Fowkes

The meeting was voice recorded by D.Clerk – Agreed by All Present

Agenda No	Agenda Item	Action
220704 /01	Welcome & Acceptance of Apologies for Absence See Above.	
220704 /02	Review of Aims & Objectives <u>Proposed Aims and Objectives for Services Committee</u> <ul style="list-style-type: none"> • To progress concerns raised about BC highways and footpaths • To monitor and extend parish services and their cost-effective provision across the Parish • To monitor provision and maintenance of bus shelters, street lighting and public seating • To monitor, provide and maintain Open Spaces, Play, Gym and exercise areas • To monitor grass cutting, weed spraying, hedge flailing and siding out • To pursue devolved service contracts that are beneficial to the Parish • To oversee allotments committee and maximize usage of the allotments - AGREED	D.Clerk
220704 /03	Declaration of Interests - None Declared.	
220704 /04	Minutes of last meeting – 06 June 2022 – AGREED 20220606/09 Play Areas - Cllr WD:- The cutting of the bramble behind his house in Tatling End is an hour's work and the bramble has grown to behind a neighbour's garden. - ACTION: D.Clerk to ask contractor to contact Cllr WD an hour before he arrives to do the job. 20220606/02 Election of Vice Chairman. - ACTION: Cllr SS noted there was an error stating Cllr EA as Chair instead of Vice Chair	D.Clerk D.Clerk
220704 /05	Highways Update - There were no Highways Update.	
220704 /06	Streetlight Update <u>16 Middle Rd - Damaged Streetlight</u> - D. Clerk:- A letter was sent out on the 15 th of June to the resident who caused damaged to the streetlamp and we haven't had a response. - ACTION: D.Clerk:- Call resident to ask if they have received the letter. - ACTION: D.Clerk:- Investigate if Denham Parish Council's (DPC) insurance company can contact the resident. <u>Other</u> - D.Clerk:- SparkX are waiting for dead supply/damaged works from SSE, which are free of charge.	D.Clerk D.Clerk
220704 /07	Devolved Services <u>Kerb Side Weed Spraying quote</u> Blue Sky - £3,300 + VAT (not including hoeing dead weeds) - APPROVED	D.Clerk

<p>220704 /08</p>	<p>Play Areas <u>Higher Denham Outdoor Gym</u> - Works completed 30th June – Noted.</p> <p><u>Way and Tillard</u></p> <ul style="list-style-type: none"> - Cut back Laurel hedge Blue Sky - £1,227 + VAT – APPROVED - Cllr SW:- We have not maintained the laurel hedge which has grown out into the footpath. Cllr SW also advised the Cricket Club had erected a wired fence of their own which does not accommodate for the wildlife surrounding the area. - Cllr SW proposed to erect a fence with the panels being higher up allowing space for wildlife to pass under the fence. – AGREED <p><u>Denham Green Play Area</u></p> <ul style="list-style-type: none"> - D.Clerk:- The survey is open until 7th July and we have appointments with Playdale (2 Aug 22) and Proludic (6 Jul 22), and are waiting for HAGS to reply. - D.Clerk:- From data collected so far, Adventure is most preferred, residents would like inclusive equipment and the play area is used by all ages up to 11-year-olds. <p><u>ROSPA Reports</u></p> <ul style="list-style-type: none"> - D.Clerk:- We awaiting final quotes for Medium Risk repairs. 	<p>D.Clerk</p> <p>D.Clerk</p>
<p>220704 /09</p>	<p>Tree Works <u>A412 Tree Overgrowth (Link Way to Denham Film Studios)</u></p> <ul style="list-style-type: none"> - D.Clerk:- Local Area Technician (LAT) scheduled a works order however Bucks said it must be after bird nesting which is at the end of this month. - Cllr MH:- There is an exception to this rule if preserving public health or public or air safety. <p><u>Discussion of Maintenance of Siding Out and Flailing</u></p> <ul style="list-style-type: none"> - Cllr MH:- This was a definitive list so we and Bucks know our responsibilities at the beginning of season. We can then use this to chase Bucks to carry out the works and get quotes for ours. - ACTION: Cllr SW:- Letters need to be sent out to residents whose vegetation have overgrown and D.Clerk to contact LAT and seek clarification on overgrown areas of residential homes. - ACTION: D.Clerk to add and monitor the list with a final copy to be sent to Bucks showing what DPC and Bucks are responsible for. - D.Clerk raised a report on Fix My Street for the footpath clearance from Wyatts Covert to Denham Green Lane but was told by Bucks it is maintained by DPC. - ACTION: This was disputed by Cllrs as a 30mph+ area. D.Clerk to check. - ACTION: Cllr GH:- Provide D.Clerk with Right of Way contact information. - ACTION: 	<p>D.Clerk</p> <p>D.Clerk</p> <p>D.Clerk GH</p>
<p>220704 /10</p>	<p>Higher Denham Footpath</p> <ul style="list-style-type: none"> - ACTION: Cllr SW:- Item can't be on Agenda until 6 months have passed since it was put on, D.Clerk to check. - Cllr MH:- Higher Denham Community Association were told to seek funding elsewhere. 	<p>D.Clerk</p>
<p>220704 /11</p>	<p>Denham Village Green Maintenance <u>Bench Paving Works – Completed – Noted</u></p> <p><u>River Misbourne Post</u></p> <ul style="list-style-type: none"> - D.Clerk:- We are awaiting a quote from Jon O'Connor who have a license to work on the road and conduct their own traffic management. <p><u>Village Green Railing Damage</u> - Quotes from Falcon Building Maintenance</p> <ul style="list-style-type: none"> • £280 + VAT – Repair of Village Green Railing - Approved 	<p>D.Clerk</p>

	<ul style="list-style-type: none"> • £295 + VAT – Repair of the Village Green Railing Uprights - Approved - ACTION: D.Clerk to ask contractor to update us if he sees any vandalism to the railing. - Cllr SW:- We could reinforce the rail with metal to stop it getting damaged. 	<p>D.Clerk</p> <p>D.Clerk</p>
220704 /12	<p>Wildflower Verge <u>Discussion about existing verge</u></p> <ul style="list-style-type: none"> - Cllr SW informed the wildflower verge isn't doing well as one side of the verge is contaminated. She proposed two options: <ol style="list-style-type: none"> 1. Let the cycle finish and plant the seeds earlier next year for better growth. 2. Centre piece for Denham Green, with a tree in the middle and stones around it with evergreen shrubs etc. - Cllr SS proposed option 1 - AGREED - Cllr MH proposed no barrier baskets should be on the wildflower verge – AGREED <p><u>Proposal for a new verge</u></p> <ul style="list-style-type: none"> - Cllr WD proposed we wait for the current verge to grow successfully before considering new verges. AGREED 	<p>D.Clerk</p> <p>D.Clerk</p> <p>D.Clerk</p>
220704 /13	<p>Martin Baker Sports Ground <u>Cabin Bench</u></p> <ul style="list-style-type: none"> - D.Clerk advised since the quote was above £5,000, we must wait for Full Council to approve the payment. <p><u>Pitch Renovation -</u></p> <ul style="list-style-type: none"> - Final Treatment works completed on Friday 10th June - Noted. 	
220704 /14	<p>CCTV on Way & Tillard</p> <ul style="list-style-type: none"> - D.Clerk reported Bowls Club are not happy to erect a pole due to the cost of electricity and possible overloading of their system. - D.Clerk suggested an alternate idea would be to erect a battery/solar powered unit on the recreational ground, this would mean monthly maintenance is required to change the memory on the unit. - Cllr SW advised solar panels only last for a few years. - ACTION: Cllr WD advised we write to the Bowls Club stating DPC are happy to pay for the electricity consumption of the CCTV cameras. - Cllr GH proposed looking at costs of both, including their durability and ongoing maintenance costs. – AGREED 	<p>D.Clerk</p> <p>D.Clerk</p>
220704 /15	<p>A412 North Orbital Road Verge Parking</p> <ul style="list-style-type: none"> - Anthony Fowkes declared his thanks to the DPC for investigating the conversion of the A412 service road. He is happy to help towards the conversion and can also ask other residents for help. - Cllr SW:- Resident contributions would be unconditional as we are not certain this will progress. - Cllr GH:- The parking bays in front of Foxmoor Courts were capital projects and this may have to follow the same route. - Cllr MH advised we still acquire the quotes as we need to know approximate costs for the conversion to look for funds. - ACTION: D.Clerk:- Acquire three quotes from Transport for Buckinghamshire's approved contractors. - ACTION: Cllr GH to enquire available funds the Capital Projects meeting in August. 	<p>D.Clerk</p> <p>GH</p>
220704 /16	<p>Request for New Public Bins – Cllr MEH</p> <ul style="list-style-type: none"> - D.Clerk:- Raised by Cllr MEH as the litter picker from New Denham/Denham Green recommended acquiring more bins. - D.Clerk:- Clerk advised Bucks will only issue new bins if it can be justified. 	

	<ul style="list-style-type: none"> o Cllr GH advised Springbridge were given permission to build a shed over the top of the file. o Cllr SW:- Meeting with Springbridge was to let them know we are still monitoring them. <p>- 20220606/09 – (Jun) – Bramble cutting at Tatling End Play Area</p>	
220704 /20	<p>Agenda Items on Hold</p> <ul style="list-style-type: none"> - Woodland Trees - By-laws for Village Green – Dogs on Lead - Resurfacing of Knighton Way Lane 	
220704 /21	<p>Date of Next Meeting - Monday 05 September 2022 at 7.30pm at Parish Council Office, Village Road, Denham UB9 5BN</p>	

Signed: Tharsika Prabakaran – Deputy Clerk

Date: Monday 04 July 2022

Committee Members			
Cllr W Davey	Cllr M Hagon	Cllr M Heath	Cllr G Hollis
Cllr S Jefferys	Cllr E Austin	Cllr S Sproul	Cllr S. Williams