

**Minutes of the MEETING OF THE SERVICES COMMITTEE on Wednesday 04 May 2022 at 7.30pm at St Marks Church Hall, Green Tiles Lane, Denham, UB9 5HT**

<b>Councillors:</b>	Cllr S Williams (SW) - Chairman	#	Cllr S Jefferys (SJ) – Vice Chairman
	Cllr J Walsh (JW)		Cllr S Sproul (SS)
	# Cllr W Davey (WD)		Cllr M E Hagon (MEH)
	# Cllr E Austin (EA)		Cllr M Heath (MH)
	# Cllr P Bass (PB)	#	Cllr M Skelton (MS)
<b>Clerk:</b>	Jagjit Brar	# = Apologies Received	
<b>Dep. Clerk:</b>	Tharsika Prabakaran	## = Apologies Not Received	

Note: The Meeting was voice recorded by D.Clerk, **AGREED** by all present.

Agenda No	Agenda Item	Action
20220504/01	<b>Welcome &amp; Acceptance of Apologies for Absence</b> - See above for Apologies for Absence. - Cllr MH queried how long voice recordings are kept for after the meeting. D.Clerk advised they are then deleted after minutes are approved.	
20220504/02	<b>Declaration of Interests</b> None made.	
20220504/03	<b>Minutes of last meeting – 07 March 2022 - Agreed</b>	
20220504/04	<b>Highways Update</b> Rosie Tunnard (TfB) to send list of contractors for A412 footpath – <b>To Note</b> - The Local Area Technician (LAT) reported all drains have been cleared in Bucks. - LAT also advised Village Road/A412 junction and the dip in front of McDonalds A4020 Oxford Road are being looked at. - Cllr SW reported she met with the LAT and showed her the main issues around Denham such as the A40, A412 flooding issues, Cheapside Lane junction. - Cllr JW reported the barrier gates on the Higher Denham footpath were now installed.	
20220504/05	<b>Streetlight Update</b> • SparkX completed works list attached – <b>To Note</b>	
20220504/06	<b>Devolved Services – Trial for 4 grass cuts including clearance a year</b> <u>Trial Verge Quote for Approval from Roots Garden Services</u> <b>Approved</b> • Trial verge cutting and collecting: £515.74 - Cllr SW presented the quote and reminded everyone this quote is to see the grass grow naturally without the nutrients of the cuttings left on the verge. - Clerk advised we are requesting a quote for the cost of not collecting the cuttings as a comparison.	<b>D. Clerk</b>
20220504/07	<b>Play Areas – Postponed until next meeting</b>	
20220504/08	<b>Tree Works – Postponed until next meeting</b>	
20220504/09	<b>Village Green Treatment</b> Quote from Phillip Newall • Turf: £30.00 • Fertiliser 3 bags: £90.00 • Labour: £60.00 • <b>TOTAL: £180.00 - Approved</b>	<b>D.Clerk</b>

	- <b>ACTION:</b> Cllr SW requested to ask Phillip Newall if the Village Green needs rolling.	<b>D.Clerk</b>
<b>20220504/10</b>	<b>REVIEW OF DEVOLVED SERVICES AGREEMENT</b> <b>Documents Reviewed:</b> <ul style="list-style-type: none"> <li>• 2012 Devolved Agreement</li> <li>• 2020 Tender Docs</li> <li>• Original grass verge maps</li> <li>• Denham Rights of Way Master Map</li> </ul> <ul style="list-style-type: none"> <li>- Cllr SW informed the purpose of this meeting is to look at the remit of the Devolved Services contract and identify if we are carrying out more work than we should be and compare the funds received to actual expenditure.</li> <li>- Cllr MH informed the Priory Close Grass Verge, in Denham Village was swapped for Morton Gardens Verge in Denham Green with L&amp;Q.</li> <li>- <b>ACTION:</b> Clerk to ask Bucks when a new contract for devolved services will be issued and clarify contents of the current contract.</li> <li>- Cllr JW advised contacting Steve Boules.</li> </ul>	<b>Clerk</b>
<b>20220504/11</b>	<b>Services Finance</b> <ul style="list-style-type: none"> <li>• Services Payments - <b>Approved</b></li> <li>• Financial Comparison - <b>Approved</b></li> </ul>	
<b>20220504/12</b>	<b>Items in Progress: Noted</b> <ul style="list-style-type: none"> <li>- 20201102/07 – (Nov) – Old Noticeboards Refurbishment - Ongoing</li> <li>- 20210406/10 - (Apr) – A412 Flooding - Cllr PB</li> <li>- 20211101/06 – (Nov) – By-law signs and Bin on Way &amp; Tillard</li> <li>- 20211101/14 – (Nov) – Cricket Roller - Ongoing</li> <li>- 20220207/16 – (Feb) – CCTV on Way &amp; Tillard – Ongoing</li> <li>- 20220207/20 – (Feb) – Treatment of benches – Ongoing</li> <li>- 20220404/07- (Apr) – Higher Denham Outdoor Gym</li> <li>- 20220404/07 – (Apr) – Denham Green Play Area</li> <li>- 20220404/10 – (Apr) – Martin Baker Pitch Renovation</li> <li>- 20220404/11 – (Apr) – Knighton Way Lane Pitch Renovation</li> <li>- 20220404/12 – (Apr) - Wildflower Verge – Ongoing</li> <li>- 20220307/12 - (Mar) – Springbridge Issues</li> <li>- 20220307/13 – (Mar) – North Orbital Road Verge Parking</li> </ul>	
<b>20220504/13</b>	<b>Agenda Items on Hold - Noted</b> <ul style="list-style-type: none"> <li>- Repairs to River Misbourne posts – postponed until next meeting</li> <li>- Woodland Trees</li> <li>- By-laws for Village Green</li> <li>- Resurfacing of Knighton Way Lane</li> </ul>	
<b>20220504/14</b>	<b>Future Agenda Items</b> None	
<b>20220504/15</b>	<b>Date of Next Meeting</b> Monday 06 June 2022 at 7.30pm at St Marks Hall, Green Tiles Lane, Denham, UB9 5HT	

Tharsika Prabakaran – Deputy Clerk

Wednesday 4 May 2022

Committee Members			
Cllr S. Williams	Cllr S Jefferys	Cllr J Walsh	Cllr M Heath
Cllr W Davey	Cllr S Sproul	Cllr M Hagon	Cllr E Austin