

Minutes of the MEETING OF THE SERVICES COMMITTEE on Monday 07 March 2022 at 7.30pm at St Marks Church Hall, Green Tiles Lane, Denham, UB9 5HT

Councillors:	Cllr S Williams (SW) - Chairman	Cllr S Jefferys (SJ) – Vice Chairman
	Cllr J Walsh (JW)	Cllr S Sproul (SS)
	# Cllr W Davey (WD)	Cllr M E Hagon (MEH)
	Cllr E Austin (EA)	Cllr M Heath (MH)
	Cllr P Bass (PB)	# Cllr M Skelton (MS)
Clerk:	Jagjit Brar	# = Apologies Received
Dep Clerk:	Tharsika Prabakaran	## = Apologies Not Received

Agenda No	Agenda Item	Action
20220307/01	Welcome & Acceptance of Apologies for Absence See above	
20220307/02	Declaration of Interests Cllr EA – Higher Denham Play Area	
20220307/03	Minutes of last meeting – 07 February 2022 - Cllr SJ raised the trees and bushes along the A412 where the new cycle path has been installed opposite the film studios that were removed should be replaced as properties are now exposed. - ACTION - Cllr SJ to provide before and after pictures.	SJ
20220307/04	Highways Update - Cllr MH believes we are not responsible for trees on A412 under devolved services, Clerk agreed that this is an arterial road and should be the responsibility of TfB. - Cllr SW raised the LAT advised that big trees are boundary trees and the landowner's responsibility and other trees in 30 mph are our responsibility. - Clerk clarified Devolved services include 30mph grass verges, selected Rights of Way, street sign cleaning and removing any flyposting. - Cllr SJ advised we request additional funding and renegotiate with Bucks. - Agreed: Only do tree/hedge maintenance on areas that have safety concerns such as low branches. - Action: Cllr PB to speak to Steve Bambrick regarding Devolved Services renewal and Clerk to start negotiations on new Devolved Services contract. - Cllr SW proposed reducing grass cutting from 6 to 4 times a year. In addition to asking the contractors to take the cuttings away and dispose of them to prevent nutrients going into the soil and reduce growth rate. Cllr SW suggested trialling this plan on the verge opposite Station Parade and to erect a sign to say we are trialling a new method to encourage biodiversity. - Action: Acquire a quote from Roots asking how much it is to cut and take away the grass. - Action: Cllr EA would like to provide content for the website and update links regarding plant life content and let us know where it needs to be added in.	PB Clerk D.Clerk EA
20220307/05	Streetlight Update - Action – Clerk to proceed with letter of delegation to SSE for SparkX to work on the asset/lamppost. - Action: Inform SparkX quote has been agreed and to progress with urgent works for a total of £21,623.20 inc VAT and Clerk to add to Full Council for approval	Clerk

<p>20220307/ 06</p>	<p>Devolved Services</p> <ul style="list-style-type: none"> - Action: - Rights of Way contract and maps to be brought to next meeting for review - Agreed: Next meeting to be dedicated to Devolved Services entirely - Request a Bucks Council member to attend the May Servicers meeting, Cllr MEH advised that we say we have grave concerns managing the devolved services within the budget allocated 	<p>Clerk Clerk</p>
<p>20220307/ 07</p>	<p>Play Areas</p> <p><u>Higher Denham Outdoor Gym</u></p> <ul style="list-style-type: none"> - Wicksteed: £15,148 + VAT - Proludic: £14,000 + VAT - Fresh air Fitness: £17,000 + VAT <p>- Agreed: To progress with Fresh Air Fitness quote if HDRA can fund the £2k shortfall from the allocated £15k budget. Alternatively, they can be offered the Proludic package</p> <p>- Action: Clerk to report back if HDRA can fund the additional £2000 for Fresh air Fitness otherwise they will have to go with Proludic.</p> <p><u>Knighton Way Lane Path Quote for Approval</u></p> <ul style="list-style-type: none"> - Action: Clerk to go back to Blue Sky and acquire a quote for putting down concrete instead as we are concerned well, and tear will cause them to sink or move around. <p><u>Denham Green Play Area</u></p> <ul style="list-style-type: none"> - Action: Create and complete the questionnaire on Survey Monkey acquire QR code to create the poster to be put up in Denham Green Play Area. - Action: Research Nursery and Educational Equipment - Action: Acquire quotes for Play Area Surface separate to equipment. - Agreed: £30,000 Budget <p><u>Dog Bin Way & Tillard</u></p> <ul style="list-style-type: none"> - Action: Clerk propose to Bucks to install a second dog bin at Bowls club entrance and move existing bin nearer to Cheapside Lane. - Action: Same issue for Higher Denham Side Road, email Jacqui to provide photographic evidence of bins overflowing if they require an second dog bin. 	<p>Clerk Clerk D.Clerk D.Clerk D.Clerk Clerk Clerk</p>
<p>20220307/ 08</p>	<p>Tree Works Quotes</p> <ul style="list-style-type: none"> - A412 Denham Avenue: £4,200.00 – NOT AGREED - A412 from Old Rectory Lane to the Denham Station Bridge: £7,800.00 – NOT AGREED - A4020 Oxford Road, New Denham: £960.00 - AGREED <p>- Action: Acquire a new quote for A412 North Orbital Road if Bucks cannot carry out this maintenance.</p> <p>- Clerk identified remaining budget for tree works is £600 in 2021/22.</p> <p>- Cllr MH stated that we don't need to crown the trees, and to just clear the 2.5m space so residents can walk.</p> <p>- Cllr SJ advised the Weston Homes should clear both sides of the footpath.</p> <p>- ACTION: Acquire quote from handyman for tidying the trees and brushwood from Old Rectory Ln to Denham Station Bridge.</p> <p>- Cllr SJ and Cllr SW both suggested to not do tree works unless the tree or hedge needs immediate action.</p>	<p>D.Clerk D.Clerk</p>

20220307/09	Maintenance <u>Denham Village Green</u> <ul style="list-style-type: none"> - Action: Repair the railing for the quoted price of £280 + VAT - Agreed - Action: Treatment of Geoff and Matilda bench approved, placement switching of the JCP and Matilda bench - Agreed - Action: Material cost of £160 for bench preserver and restorer - Agreed - Action: Repair and treatment of circular bench on Village Green - Agreed. - Action: Acquire a quote from handyman for block pavement around the benches. 	D.Clerk D.Clerk D.Clerk D.Clerk D.Clerk
20220307/10	Resurfacing of Knighton Way Lane <ul style="list-style-type: none"> - Cllr SW commented that she received an email from Cllr GH stating that we do not do the resurfacing due to two footpaths running through Knighton Way Lane therefore it may be Bucks' responsibility. - Cllr MH commented that we are only partially responsible up until the access gate of Knighton Way Play Area. - Cllr JW and Cllr MEH advised that a development was due to take place by the quarry for a Countryside Park for people to walk in and if Knighton Way Lane was an access route, they would participate in the road repairs. - Action: Cllr MEH to get an update on the HOAC development that was due. 	MEH
20220307/11	Wildflower Verge <ul style="list-style-type: none"> - Classic Mix 1000g: £275.00 (incl. VAT) - Pixie Mix 1000g: £275.00 (incl. VAT) - AGREED - Action: Pixie Mix approved, Clerk to order the mix and let Blue Sky know of selection. 	D.Clerk
20220307/12	Springbridge Direct Ltd <ul style="list-style-type: none"> - Cllr SW stated that Environmental health had visited before, and they had instructed Springbridge to install water system to dampen the mounds to stop dust - Action: Clerk and Cllr SW to approach Mr Springbridge in relation to the topsoil mounds and ask them to tidy the pavements. - Action: Paul Bass to speak to Minerals and Waste Manager for opinions on the height of the mounds. 	Clerk & SW PB
20220307/13	North Orbital Road Verge <ul style="list-style-type: none"> - Paul Bass advised that Fulmer had a similar issue and it cost them £75,000 for 150 yards with long lasting grass mats, also suggested there may be an alternative a cheaper option. - Clerk advised it will be an ongoing maintenance issue due to gullies being flooded and blocked by the mud. - Cllr SJ supported that there should be parking at the location. - Action: Cllr SW suggested to acquire three quotes for the conversion to get a view and a cost. - Action: Paul Bass advised we speak to Fulmer and find out their contractor, Cllr SW stated that there may be an email regarding the details. 	D.Clerk D.Clerk
20220307/14	Services Finance <ul style="list-style-type: none"> - Agreed and approved 	
20220307/15	Items in Progress: <ul style="list-style-type: none"> - 20201102/07 – (Nov) – Old Noticeboards Refurbishment - Ongoing - 20210406/10 - (Apr) – A412 Flooding - PB - 20211101/06 – (Nov) – By-law signs and Bin on Way & Tillard - 20211101/14 – (Nov) – Cricket Roller 	

	<ul style="list-style-type: none"> - 20220207/07 – (Feb) – Denham Green Play Area Improvement - Ongoing - 20220207/11 – (Feb) – Village Green Ground Works – Ongoing - 20220207/16 – (Feb) – CCTV on Way & Tillard – Ongoing - 20220207/20 – (Feb) – Treatment of benches on Ashmead Ln & Cheapside Ln - Ongoing 	
20220307/16	Agenda Items on Hold <ul style="list-style-type: none"> - Woodland Trees - W&T Shelter - Cycle racks and cycleway - By-laws for village Green - Treatment of Benches all of Denham 	
20220307/17	Future Agenda Items <ul style="list-style-type: none"> - Devolved Services to be main item to be discussed. - Cllr MH requested Action points from previous Agenda to be updated. 	Clerk
20220307/18	Date of Next Meeting Monday 04 April 2022 at 7.30pm at St Marks Hall, Green Tiles Lane, Denham, UB9 5HT	

Tharsika Prabakaran – Deputy Clerk
Thursday, 26 May 2022

Committee Members			
Cllr S. Williams	Cllr S Jefferys	Cllr J Walsh	Cllr M Heath
Cllr W Davey	Cllr S Sproul	Cllr M Hagon	Cllr E Austin