

**Minutes of the MEETING OF THE PARISH COUNCIL on Monday 11 April 2022 at 7.30pm
 at the Denham Grove Hotel, Tilehouse Lane, Denham, UB9 5DG**

Councillors:	Cllr J Walsh (JW) - <i>Chair</i>	Cllr S Williams (SW) – <i>Vice Chair</i>
	# Cllr M E Hagon (MEH)	Cllr E Austin (EA)
	Cllr A Hans (AH)	Cllr S Sproul (SS)
	Cllr M Heath (MH)	# Cllr G Hollis (GH) (Unitary Cllr)
	Cllr W Davey (WD)	Cllr S Jefferys (SJ)
	Cllr A W Head (AWH)	# Cllr M Skelton (MS)
Clerk:	Tharsika Prabakaran (D. Clerk)	# = <i>Apologies Received</i>
Unitary Councillor:	Cllr P Bass (PB)	

Agenda No	Agenda Item	Action
20220411/ 01	Welcome and Acceptance of Apologies for Absence See above.	
20220411/ 02	Declaration of Interests No Declarations made.	
20220411/ 03	Public Session – 10 mins No Public Session.	
20220411/ 04	Elections 2022 <ul style="list-style-type: none"> - Cllr JW presented the Clerk's Note regarding Elections and Cllr MEH's Note from Resources Committee. Cllr JW identified there were some discrepancies between the two. Therefore, contacted BMALC who is in direct contact with the Clerk, Cllr JW received a reply late this afternoon which will be circulated with the Minutes. - Cllr JW stated the first discrepancy is that the AMP doesn't need to be within 14 days of the APM. It does in an election year, but we are not in an election year. - The second point the Clerk made was that Standing Orders does indeed advise a show of hands, which is pointed out in the advice from the Resources Committee, our Addendum to Standing Orders makes it clear that we can use a ballot. The Clerk also stated there is transparency in the number of votes for each candidate, which will be clearly minuted and the casting vote, if required will be through a secret ballot. - Cllr JW stated the reason we suggested either a ballot or show of hands was because at the time many Cllrs preferred a ballot. They felt they didn't want to be pressurised into a show of hands, this was discussed at a Resources meeting and ratified at Full Council meeting in May 2021. - Clerk indicated the Addendum in Standing Orders allows candidates to address the council for 3 minutes. - Cllr JW stated there was a proposal from the Resources meeting stating that candidates can leave the room whilst the vote is being taken, however the Clerk made it clear in her note that candidates cannot leave the room as they too have a vote and that Cllrs have to be present at the meeting if they wish to stand. - The Clerk stated having 24 hours' notice of nominations is not a problem. - BMALC also provided advice regarding Full Council Agenda Items, they stated decisions much be reached in a lawful manner (see attached). 	

	<ul style="list-style-type: none"> - Cllr JW stated the advice from BMALC is that the Clerk's advice is sound and that we should take account of it and where there are options in our Standing Orders, we should have discussion. - Cllr JW stated that we now have a May date for our normal Full Council meeting and that is Monday 9th May, we can keep to this, or we can have our normal Full Council meeting and the Election meeting sometime after if that is what the other Cllrs wanted, Cllr JW suggested we have it on Monday 16th May. - Cllr SW stated there was a date proposed in Resources meeting. - Cllr JW agreed and said there was a date, but it was after the fact they insisted that it was within a certain time of the APM. - Cllr SW explained the reasoning behind the 28th of April was because the old chairman would have done the APM and then the new chair takes on the first meeting of the year in May. - Cllr JW advised we also take committee meetings, in terms of Cllrs putting in their request for attendance at committee meeting at the Election meeting. - After a discussion amongst the Cllrs, Cllr JW stated that there is a suggestion of the separation of the Full Council meeting and the Election meeting. - Agreed: AMP will be on the 28th of April at 7:00pm. - Agreed: The candidates must stay in the room and voting will take place by a show of hands. - Cllr AH disagreed and expressed his opinion that in his experience of taking part in elections, they are all done by secret ballot. Cllr JW also disagreed and commented that in the past two years, voting has been done by secret ballots. Therefore, Cllr JW recommends we should keep with secret ballots since the Council wanted it last year. - Cllr AWH proposed Cllrs have an opportunity to see a paper that sets down what the Chair or Vice Chair propose to do in their time of office. - Cllr JW stated the nominee not made Chair can go onto be the part of the nominations for the Vice Chair including with any other nominations they have received if they want to be. - Cllr AWH stated the APM is on the 27th of April and the AMP and queried if there is enough time for nominations and to consider candidates. - Agreed: Nominations must be made by Monday 25th April and candidates who do not get elected as Chairman can be eligible to stand for Vice Chairman if they wish to. <p>FOLLOWING THE MEETING THE CLERK ADVISED THAT ELECTIONS ARE HELD IN MAY AND THEREFORE THE MEETING FOR THE 28th APRIL HAS BEEN CANCELLED.</p>	
<p>20220411/ 05</p>	<p>Approval of Minutes & Committee Feedback</p> <ol style="list-style-type: none"> 1. Parish Council 14 March 2022 Proposed by Cllr JW, seconded by Cllr AH - Agreed 2. Communities Committee 15 March 2022 Proposed by Cllr SW, seconded by Cllr WD - Agreed 3. Services Committee 4 April 2022 Proposed by Cllr SW, seconded by Cllr MH - Agreed 4. Planning Committee 5 April 2022 Proposed by Cllr AWH, seconded by Cllr SW - Agreed 	

	<ul style="list-style-type: none"> - Acceptance of Minutes from Planning Advisory Meeting. - Cllr AH thanked the Chairs and Vice Chairs, on behalf of all the Cllrs, for their extra hard work. 	
20220411/ 06	<p>Matters Arising <u>Denham Car Centre</u></p> <ul style="list-style-type: none"> - Cllr JW reminded everyone that there was considerable discussion with a resident in a previous meeting and there has been significant activity from Unitary Cllr PB on the issue. - D.Clerk reported that Chris Oliver of Buckinghamshire Council, who has taken lead of the situation, has had a meeting regarding the ongoing issue and has spoken to relevant enforcements including Thames Valley Police, work is ongoing. - Unitary Cllr PB reported he has been liaising with the police They stated the issues on Skylark Road remain in hand. - The police have approached DVLA several times to take action across all areas and they have not responded. The police only have two officers who have a warrant badge covering Iver, Denham, Gerrards Cross and Fulmer. - Unitary Cllr PB is in contact with Chris Oliver and advised direct interaction with garages is not recommended. - Cllr SW enquired how many warrant officers should the Police have to fulfil their duty. Unitary Cllr PB advised they are trying to recruit. 	
20220411/ 07	<p>Report from Unitary Councillors</p> <ul style="list-style-type: none"> - Unitary Cllr PB advised he normally covers Fulmer when it comes to the reports. - Another issue which Unitary Cllr PB is dealing with is the constant burning on Field Road and has received photographs of the activities and hopes to close the matter soon. 	
20220411/ 08	<p>Chairman's Report</p> <p>1. Planning Call Ins and Discussion with Cabinet Member</p> <ul style="list-style-type: none"> - Anoopam Mission - Wrango Cottage - 10 Upper Road - Granary - Cllr JW reported we have withdrawn our 'call-in' for the Granary. - Cllr JW shared that Unitary Cllr Santokh Chhokar, who sits on the South Bucks Planning Committee, shares our views that officers are being unreasonable in terms of pushing these applications despite conservation areas, historic sites and the Neighbourhood Plan. - Cllr Santokh Chhokar said he would be happy to meet with other local Parish Councils who are facing similar situations and meet with cabinet member Gareth Williams for an explanation. - Cllr MH suggested that we go through SBALC. - Cllr JW advised Unitary Cllr Santokh Chhokar sits on the Planning Committee and has seen the quality of presentations and the preparation. His advice is to talk to some of the other parish councils who have a specific planning issue. Cllr JW stated that SBALC is good for general issues, but as we have someone who sits on the Planning Committee so we should try this option. - Action: Unitary Cllr PB requested if Cllr AWH can provide a list of particular issues in respect to planning, Cllr JW and Cllr AWH said they have and can cite specific examples. - Cllr AWH stated the primary issue is whether officers are giving any attention to the Neighbourhood Plan. 	U.Cllr PB/Cllr AWH

	<ul style="list-style-type: none"> - Unitary Cllr PB stated he is happy to contact Gareth Williams with the issues if necessary. - Cllr AWH stated it would be good to have dialogue with the Planning Officers, the advice is coming from them whether applications can be approved or not and the basis of an officer's opinion. It would be beneficial to meet with Ben Robinson, the Senior Planner for our area to understand the issues. - Cllr JW stated we need a recognition for the Neighbourhood Plan as we have all worked on it for number of years. - Action: Unitary Cllr PB to organise a meeting between DPC and Ben Robinson. <p>2. Scout Hut</p> <ul style="list-style-type: none"> - Cllr JW reported we are currently waiting for a response from Buckinghamshire Council who are looking at options and costings. - Cllr MH queried what they are costing, Cllr JW explained and reminded that the four options that were outlined at the previous meeting. - <p>3. Project Phoenix</p> <ul style="list-style-type: none"> - Cllr AWH has received a reply from the Property Director who stated that after 9 months had passed since we met with the MP and senior Cllrs, we had a response from them in the last few days. Their proposal is fundamentally flawed in Cllr AWH's view. What they are proposing is they build houses on the front of the site close to Nightingale Way and then the building behind is used as the dementia centre. The problem is no one seems to have proposed these new houses, there is barely enough space for houses, gardens, parking and roadway. If adopted, Cllr AWH's view is it would render the site unviable, we would have no parking and we will not be able to enter the site. there really isn't space for these houses on the front. That proposal needs to be withdrawn. We also need to consider the site been vacant for 6 years. - Cllr JW reported that we are preparing a response to this email and will provide updates. <p>4. Administration of Council Business</p> <ul style="list-style-type: none"> - Cllr JW informed that in the absence of the Clerk, Cllr JW has been working through priorities with the Administrator and D.Clerk. Cllr JW reported that this has worked very well. - Agreed: Cllr JW believes it deserves a vote of thanks to both the Administrator and D.Clerk in terms of the way they have responded to the absence of the Clerk. 	<p>U.Cllr PB</p>
<p>20220411/ 09</p>	<p>Parish Council Grants Parish Council Grants for 2022/23:</p> <ul style="list-style-type: none"> • Denham United Ladies FC - £2,500.00 – New Lawnmower • Denham Community History Project - £750.00 – Two History Projects • Madeleine Paton Lunch Club - £1,000.00 – General Running of Club • Denham Bowls Cub - £440.00 – Drinks Cooler • Give and Share - £1,000.00 – Cooking Lessons • Denham Village School - £3,500.00 – Tables and Chairs for Hall • Denham Utd FC - £500.00 – Training Equipment • Higher Denham Lunch Club - £500.00 – Monthly lunches for Seniors - ALL AGREED AND APPROVED 	

	<ul style="list-style-type: none"> - Cllr JW informed the Grants were presented in the previous financial year and Cllr AH had stated we have not had agreed our budget and to present them in the year they will be paid out. - Cllr SS did not approve the Denham United Ladies FC application. - Cllr MH suggested these applications were received in December, to allow the organisations to have the time to plan their year ahead. - Cllr AH stated we cannot approve a budget without finalising our budgets. - Action: Cllr SW to get new contact details for Madeleine Paton Lunch Club as Rita Lines had passed away. - Action: In the 'In and Around' we need to commemorate the death of Rita Lines and Rosemary Temple. 	<p>Cllr SW</p> <p>D.Clerk</p>
20220411/ 10	<p>Annual Parish Meeting – Wednesday 27 April 2022</p> <ul style="list-style-type: none"> – Cllr JW stated there is a draft agenda in the pack. – The Communities and Services videos were presented. – Cllr JW informed everyone there will be story boards around the room on pop-up displays and all Cllrs can interact with residents. We also have several stalls around the hall, and we have invited the Colne Valley Country Park, Police, Fire and Ambulance. The flyers for the APM are being distributed from today. – Action: Cllr SJ noted the Services video needs some improvements, these will be updated. – Cllr JW informed there was hard work put in by Cllr MEH, Cllr SW, the Administrator and herself. 	<p>Cllrs JW, SW, MEH</p>
20220411/ 11	<p>Martin Baker Update – Cllr SW/Cllr MH</p> <ul style="list-style-type: none"> - Cllr MH had tried to contact the Martin Baker contact, Joel Vianello but received no response. - Action: Cllr MH to call Joel Vianello again. - Cllr SW reported that she is waiting for quotes for the benches. - 	
20220411/ 12	<p>Reports from Outside Bodies</p> <ul style="list-style-type: none"> – Cllr SW asked if anyone has any questions regarding her Notes. <p><u>Notes from HS2 Meeting</u></p> <ul style="list-style-type: none"> – Action: Cllr SW asked the councillors to note any noises heard from the Pile Driving outside the hours of 8:00 to 6:00pm, so she can report back at the next HS2 meeting. – Cllr SW informed HS2 there may be some work after that but it's generally moving vehicles around the various sites so they are where they should be when work need to start the following morning which they are allowed to do till 10:00pm. <p><u>Notes from Improving the Environment Action Group March 2022</u></p> <ul style="list-style-type: none"> – <i>No comments or questions asked.</i> 	
20220411/ 13	<p>Cricket Field Bungalow</p> <ul style="list-style-type: none"> - D.Clerk reported that in February's Full Council meeting, the Council agreed to renew the Tenancy Agreement at the Market Rate which is an additional £108 per month, we followed this up with Gibbs Gillespie. The agent approached the tenant who is not happy with the increase of £108 bearing in mind he pays rent 6 months upfront, oil has tripled in value and that he takes care of any remedial work himself. So, bearing those points in mind he does not want to go ahead with the increase of £108 and wants to continue with the current rate of rental. 	

	<ul style="list-style-type: none"> - Cllr AWH re-stated that we agreed to renew at the market value and it is also in the lease that they signed. - Cllr EA advised to accommodate slightly if they are good tenants. - Cllr JW informed that the market rate is what the council agreed, and we need to contact the agents and make this clear. There is also the skip to move, which is not part of the arrangements and a large treehouse. The agent should negotiate on our behalf, but they are not fulfilling their role. - Action: Go back to the agents and instruct them to charge the market rate in accordance with the terms of lease. - Cllr JW explained the problem is that the Bungalow is a Parish Council asset, and we are not allowed to sell or let below the market rate, it is part of our constitution. 	D.Clerk								
20220411/14	Financial Matters and Reports <ol style="list-style-type: none"> 1. Flagstone Update <ul style="list-style-type: none"> - Action: Cllr AH stated there are two Cllrs who have yet not given their Dates of Birth, after speaking to Flagstone they are happy with just the birth year of the Cllrs. - Cllr AH can then finalise. 2. Bank Balances of Barclays Current Account <ul style="list-style-type: none"> - All Agreed and Approved 3. Financial Comparison <ul style="list-style-type: none"> - All Agreed and Approved 4. Payments Report for April 2022 totalling £7,235.51 <table border="1" style="margin-left: 20px; width: 100%;"> <thead> <tr> <th colspan="2" style="text-align: center;">Payments over £500 April 2022 – To Note</th> </tr> </thead> <tbody> <tr> <td>Handyman Services - March</td> <td style="text-align: right;">£909.00</td> </tr> <tr> <td>Roots – Cut 6</td> <td style="text-align: right;">£5,734.51</td> </tr> <tr> <td>Turfcare – Pitch Marking Martin Baker</td> <td style="text-align: right;">£592.00</td> </tr> </tbody> </table> <ul style="list-style-type: none"> - All Agreed and Approved 5. Regular Annual Payments - All Agreed and Approved 	Payments over £500 April 2022 – To Note		Handyman Services - March	£909.00	Roots – Cut 6	£5,734.51	Turfcare – Pitch Marking Martin Baker	£592.00	All Cllrs
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20220411/15	Correspondence List All correspondence is available on SharePoint.									
20220411/16	Part II Members Only									
20220411/17	Date of Next Meeting Monday 9 May 2022 at 7.30pm at Denham Grove Hotel, Tilehouse Lane									

Upcoming Meetings and Events:

Time	Day	Date	Meeting
7.30pm	Tuesday	19 April 2022	Communities – New Denham
7.30pm	Monday	4 May 2022	Services Committee – St Marks Hall
7.00pm	Tuesday	3 May 2022	Planning Committee - Office
10.30am	Friday	TBC	Finance Committee - Office
7.30pm	Monday	9 May 2022	FULL COUNCIL – Denham Grove

Signed: Tharsika Prabakaran - Deputy Clerk

Date: 11 April 2022

**Minutes of the MEETING OF THE PARISH COUNCIL on Monday 11 April 2022
 at 7.30pm at the Denham Grove Hotel, Tilehouse Lane, Denham, UB9 5DG**

PART II – MEMBERS ONLY

Councillors:	Cllr J Walsh (JW) - <i>Chair</i>	Cllr S Williams (SW) – <i>Vice Chair</i>
	# Cllr M E Hagon (MEH)	Cllr E Austin (EA)
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Clerk:	Tharsika Prabakaran (D. Clerk)	# = <i>Apologies Received</i>
Unitary Councillor:		

Agenda No	Agenda Item	Action
20220411/01	Project Phoenix	
20220411/02	<p>Co-Option of New Councillor</p> <p>Following our informal discussion after the March Full Council meeting, Councillors were in favour of Paul Bass joining the council. It was noted that he is keen to attend meetings and to participate in Parish affairs.</p> <p>The following motion was presented, Cllr AH proposed the motion, it was seconded by Cllr SW and Agreed by All:</p> <p>‘To invite Unitary Councillor Mr Paul Bass to join Denham Parish Council.’</p> <p>ACTION: Cllr JW to progress.</p>	Cllr JW

Signed: Tharsika Prabakaran – Deputy Clerk

Date: 11 April 2022