

veMinutes of the MEETING OF THE PARISH COUNCIL on Monday 14 February 2022 at 7.30pm at the Denham Grove Hotel, Tilehouse Lane, Denham, UB9 5DG

Councillors:	Cllr J Walsh (JW) - <i>Chair</i>	Cllr A Hans (AH)
	Cllr M E Hagon (MEH)	# Cllr E Austin (EA)
	Cllr S Williams (SW) – <i>Vice Chair</i>	Cllr S Sproul (SS)
	Cllr M Heath (MH)	# Cllr G Hollis (GH) (Unitary Cllr)
	Cllr W Davey (WD)	# Cllr S Jefferys (SJ)
	Cllr A W Head (AWH)	# Cllr M Skelton (MS)
Clerk:	Jagjit Brar (Clerk)	# = Apologies Received
Unitary Councillor:	Cllr P Bass (PB)	Mr. Malcolm Paige (MP) - Resident

Agenda No	Minutes	Action
20220214/01	Welcome and acceptance of apologies for absence See above. Cllr JW reminded all Councillors of the agreed etiquette for meetings.	
20220214/02	Declaration of Interests Cllr MH declared a personal interest in the Village Green Garage	
20220214/03	<p>Public Session – 10 mins <i>Local Resident Malcolm Paige addressed the Council with his concerns in Tatling End, item number 20220214/09 Denham Car Centre</i></p> <ul style="list-style-type: none"> – MP - For the last three years cars are being parked on Skylark Road from Denham Car Centre. They are often without tax and MOT and sometimes not roadworthy with number plates removed. These vehicles have also hit and caused damage to resident's vehicles when they have been moved or parked. In recent weeks fluids from the vehicles have spread all over this local residential road which has led to us contacting the Unitary and Parish Councillors. – MP – Cllr WD has spoken to the Garage in Skylark Way and the cars have reduced a little but the Toby Carvery car park is also being used. Residents would prefer the issue is dealt with by Enforcement teams rather than implementing a resident parking permit scheme. Residents are happy to work with us <p>JW advised that Agenda item 20220214/09 is discussed.</p> <ul style="list-style-type: none"> – Cllr AWH advised that the matter was discussed by both the Planning Committee and Cllr PB and we are taking the matter seriously – Cllr WD advised that the problem has got worse lately and there are two businesses involved, Wayside Autos and Denham Car Centre. Cllr WD spoke to Wayside Autos explaining resident concerns and they appear to be willing to cooperate and moved cars promptly, they also appear to have an agreement with the Toby Carvery. Denham Car Centre acknowledged the problem but didn't take any action. – Cllr WD proposed the following actions – ALL AGREED: <ul style="list-style-type: none"> ○ Write to both businesses requesting that they do not work on the roadside or store vehicles on the road ○ Write to Buckinghamshire Council to highlight the issue and request enforcement action – Cllr PB advised that the local police and in particular Dan Ryder is aware. – Cllr PB raised the issue with Environmental Health and Trading Standards – Cllr JW thanked MP for coming to the meeting and reassured him that both the Parish and Unitary Cllrs would progress the issue 	Clerk

	<ul style="list-style-type: none"> – ACTION – Clerk to check progress of Cllr GH and keep the item on the Planning Agenda 	Clerk
20220214/ 04	<p>Approval of Minutes & Committee Feedback</p> <ol style="list-style-type: none"> 1. Parish Council Part I And II - 17 January 2022 Proposed by Cllr JW, seconded by Cllr AH – AGREED 2. Communities Committee 24 January 2022 Proposed by Cllr MEH, seconded by Cllr SW – AGREED 3. Resources Committee 24 January 2022 Proposed by Cllr MEH, seconded by Cllr JW - AGREED 4. Planning Committee 1 February 2022 Proposed by Cllr AWH, seconded by Cllr MH – AGREED 5. Services Committee 7 February 2022 Proposed by Cllr SW, seconded by Cllr JW – AGREED <p><u>Full Council</u></p> <ul style="list-style-type: none"> – Cllr JW asked whether condolences had been sent to Rosemary Temple, Cllr SW conformed that Cllr MS has been in contact – Cllr JW asked Cllr PB whether there had been progress on the ward boundaries? Cllr PB advised that the boundaries will be approximately 8k residents give or take 10%. The deadline for comments will be April 2022 with the Councillors reducing from 147 to 98. The elections for Parish and Unitary will be offset. <p><u>Planning</u></p> <ul style="list-style-type: none"> – Cllr AWH advised that Kingcup Farm and Bucks Golf Course Planning Applications have been called in to the South Bucks Planning Committee <p><u>Communities</u></p> <ul style="list-style-type: none"> – Cllr MH advised that there will be new funding available for community activities available soon from HS2, Clerk to ACTION as per funding policy – Cllr MH requested that The Parish Newsletter is circulated to all Councillors before print and distribution, Clerk to ACTION 	Clerk Clerk
20220214/ 05	<p>Report from Cllr Paul Bass - Unitary Councillor</p> <ul style="list-style-type: none"> – Kingcup Farm has been referred to the Enforcement Team – Illegal recycling centre on Field Road has now been stopped, previous issues also included the burning of waste and tyres – The bridleway in Tatling End by the landfill site has been re-opened – Pinstone Way is scheduled for re-surfacing this week, weather permitting 	
20220214/ 06	<p>Highways Issues</p> <p>Cllr JW summarised the list of current works required, the Clerk is following up with a meeting with the new Local Area Technician Alison Poland</p>	Clerk
20220214/ 07	<p>Chairman's Report</p> <ol style="list-style-type: none"> 1. Scout Hut We are awaiting the outcome of the Devolution Board meeting at the end of February after which we will have some indicator of potential progress. We are continuing to push the item with Buckinghamshire Council 2. Village Green Garage IBB Response noted and quotes to now be requested from suitable contractors 3. Project Phoenix 	Clerk

	<p>It has been suggested that we meet with the Community Board members to try to get some movement</p> <p>4. S106 Cllr GH has chased and advised of a consultation with residents is the next step. Cllr MEH advised that in the meantime can we request that the bollards outside the shops on Oxford Rd are at least made safe.</p> <p>5. Articles for In & Around Cllr MH suggested advising residents to walk facing oncoming traffic</p>	Clerk
20220214/08	<p>Annual Parish Meeting – Wednesday 27 April 2022</p> <ul style="list-style-type: none"> – Cllr JW advised that Joy Morrissey MP is not available, speakers Cllr Santokh Chokkar has confirmed that he will speak about the Community Boards alongside the Dementia professional Christine Waters – Cllr JW, Cllr MEH and Cllr SW are progressing with a video to highlight the Parish achievements over the last two years. In addition storyboards will be placed around the room to help questions and answers with residents 	
20220214/09	<p>Denham Car Centre See item 20220214/03</p>	
20220214/10	<p>Operation London Bridge - Approval of quotes for flagpole installation:</p> <ol style="list-style-type: none"> 1. Flagmakers - £1,488.65 +VAT 2. Flags & Flagpoles - £1,298.40 +VAT 3. Harrisons - £1,776 +VAT <p>It was AGREED by all to proceed with Harrisons as they had delivered some very notable projects nationally</p>	Clerk
20220214/11	<p>Cricketfield Bungalow Contract Renewal was AGREED at the suggested market rate, Clerk to progress. ACTION – Clerk to follow up on the skip and the roller</p>	Clerk Clerk
20220214/12	<p>Financial Matters and Reports</p> <ol style="list-style-type: none"> 1. Flagstone Update Clerk advised that the application is progressing and Full Council will be consulted before the selection of any banks for investment 2. New Finance Procedure for implementation in April 2022 – Clerk Cllr AH advised that he has reviewed the process along with the office team and summarised the new process as follows: <ul style="list-style-type: none"> – Full Council to approve all expenditure over £5k and general expenditure – Committees to approve expenditure up to £5k – Committee Chair and Clerk can approve expenditure up to £500 in an urgent/emergency circumstance 3. Additional Hours for Susan to help with office tidy up and filing backlog @ £12.50 per hour – ALL AGREED 4. Bank Balances of Barclays Current Account – ALL AGREED 5. Budget report – ALL AGREED 	

6. Payments Report for February 2022 totalling £9,506 – ALL AGREED	
Payments over £500 February 2022 – To Note	
Roots – Willowbank Verge Works	£1681.76
Turfcare – Martin Baker Pitch Marking	£592.00
Artemis – Tatling End Tree	£600
P. Newall – Bulb Planting and Play Area Grass Cutting	£1,164
Forward Trust – Allotment Clearance	£2,520
D.Saunders – Scout Hut Survey	£600
20220214/13	Martin Baker Update – Cllr SW/Cllr MH Cllr SW advised she is progressing with the benches and booking system Cllr MH advised that Ken is coordinating the Martin Baker snagging after which there will be a full condition survey ready for handover
20220214/14	Southlands Road Project Update – Cllr EA Email from Chair of Planning, Cllr EA to progress
20220214/15	Deputy Clerk Update Clerk advised that the new Deputy Clerk will be starting on 21 st February 2022
20220214/16	Correspondence List All correspondence is available in SharePoint.
20220214/17	Date of Next Meeting Monday 14 March 2022 at 7.30pm

Upcoming Meetings and Events:

Time	Day	Date	Meeting
7.30pm	Tuesday	15 February 2022	Communities – New Denham
7.00pm	Tuesday	1 March 2022	Planning Committee - Office
7.30pm	Monday	7 March 2022	Services Committee – St Marks Hall
7.30pm	Monday	14 March 2022	FULL COUNCIL – Denham Grove

Signed: Jagjit Brar - Clerk
Date: 14 February 2022