

Minutes of the MEETING OF THE SERVICES COMMITTEE on Monday 5 July 2021 at 7.30pm in the Denham Memorial Hall, Village Rd, Denham, UB9 5BN – Main Hall

Councillors:	Cllr S Williams (SW)	Cllr S Jefferys (SJ)
	Cllr J Walsh (JW)	Cllr M Skelton (MS)
	Cllr S Bhinder-Dhonsi (SBD)	Cllr S Sproul (SS)
	# Cllr W Davey (WD)	Cllr M E Hagon (MEH)
	Cllr E Austin (EA)	# = Apologies Received
	Jagjit Brar (Clerk)	Colin Needs – (Deputy Clerk)

Minute No	Agenda Item	Action
210705/01	Welcome & Acceptance of Apologies for Absence <ul style="list-style-type: none"> Cllr WD had sent apologies for absence 	
210705/02	Declaration of Interests <ul style="list-style-type: none"> There were no declarations of interest. 	
210705/03	(210607/06) Tatling End Play Area Fence replacement – <ul style="list-style-type: none"> Cllr SW said that she had visited the site with Cllr WD and that it was agreed that the fence needed to be completely replaced rather than repaired. Cllr JW said that she was concerned about dog owners using the play area as a footpath as the sign on the gate states 'no dogs' therefore there should be no access through the play area for dog owners. It was therefore agreed that there would not be any access for dog walkers at the far end of the play area near the five bar gate where there is currently a gap due to broken fence. It was proposed by Cllr SW that GRB Fencing carry out this work with their quote being £7,564.80 Inc. VAT, and seconded by Cllr SJ. - AGREED 	
210705/04	Play area repair quotes – to address all issues in 5 play areas identified by ROSPA <ul style="list-style-type: none"> Cllr SW said that the recent ROSPA reports had shown up many issues and that the Deputy clerk had sought to get quotes to have all issues rectified. There was then a discussion as to whether DPC had had equipment repaired before and it was established that Reids Playground Maintenance had been used previously. It was unanimously agreed that Reids Playground Maintenance with their quote being £11,705.00 + VAT would be asked to carry out this work – AGREED It was also unanimously agreed that First Class Signs (R Stickley) – would carry out Alderbourne play area replacement signs per ROSPA £80.00 + VAT - AGREED 	
210705/05	Planters New Denham (outside Lumbini) – <ul style="list-style-type: none"> Cllr MEH asked if we had not ordered enough stickers for all planters, the Deputy Clerk said that enough had been ordered but the stickers used on other planters and barrier baskets would not stick properly to the rectangular planters as they were made from a different type of material hence the quote. 	

	<ul style="list-style-type: none"> It was unanimously agreed that the First Class Signs (R Stickley) quote for stickers of £64.00 was to proceed. - AGREED 	
210705/06	<p>Power supply Village Green –</p> <ul style="list-style-type: none"> Cllr SW said that various quotes had been obtained and the Deputy Clerk had attempted to get further quotes without success. The Deputy Clerk said that TGF Electrical Contractors were carrying out the PAT testing in the Parish office, Cllr SW also pointed out that DPC had had a recommendation from J McGowan for work they had previously done for HD CIO. It was unanimously agreed that the TGF quote of £1,100.00 for an underground electric cable from the Village Green garage electric supply was to proceed. - AGREED 	
210705/07	<p>Grass cutting update –</p> <ul style="list-style-type: none"> The Deputy Clerk said that there had been a meeting with Matthew Walsh from Roots which was also attended by Cllr SW and the Clerk as there had been a number of complaints from residents particularly, but not exclusively, from the Denham Green area about the lack of grass cutting and also the standard. Cllr SW pointed out that Matthew held his hands up to areas that were missed and promised going forward that there would be a more systematic approach to the cutting schedule, the next round of cuts would take place from 6 July with those areas missed in June to be addressed. The Deputy Clerk stated that the June invoice had a discount included for areas not cut. Cllr MEH said that the issue was caused by not having a cut in May, which meant that there was a 2 month gap between cuts during the growing season. Cllr MEH suggested that for the 2022 contract an extra cut be added to the schedule by whichever contractor gets the tender. Cllr SW and Cllr MEH both said that we need to see how Roots cope with the cutting this month to see if the cutting improves. Cllr JW was concerned that if DPC were not happy with the standard of cut in July, would it be possible to get another contractor in a short notice, The Clerk stated that a contingency had been made if it came to terminating Roots contract. ACTION - Deputy Clerk to monitor standard of cutting when the schedule has been completed w/e 16 July. 	Deputy Clerk
210705/08	<p>Village Road trees – works for approval</p> <ul style="list-style-type: none"> Cllr SW said that there had been issues with low hanging trees along Village Road up to the A412 and that some of the refuse vehicles were catching the branches. It was unanimously agreed that Artemis would carry out the pruning of 8 silver maple trees on Village Road per their quote of £400.00 + VAT- AGREED 	
210705/09	<p>HRH Prince Philip oak tree storage, planting approval & plaque –</p> <ul style="list-style-type: none"> Both Cllr SW and Cllr JW had been to the Tatling End play area and identified a site for the tree to be planted. 	

	<ul style="list-style-type: none"> It was unanimously agreed that the quote from Blue Sky to store and plant tree in September 2021 of £296.50 was to proceed. – AGREED Cllr JW pointed out that the wording of the plaque may need to be altered to read 'The Prince Philip'. ACTION - The Deputy Clerk to clarify the exact wording for the plaque. It was approved that the quote from First Class Signs (R Stickley) for plaque £138.00 + VAT was to proceed after wording clarified – AGREED 	Deputy Clerk
210705/10	<p>Cricket field Bungalow Update</p> <ul style="list-style-type: none"> Cllr SW wanted approval for a new gate to be installed at the end of the drive to the bungalow and the Way and Tillard recreation ground, as this gate was now in disrepair. It was agreed that quotes for a new metal gate be sought. ACTION – Deputy Clerk to obtain quotes for a new metal gate to be installed. As the work had already been completed, there was approval for the payment of invoice for tarmacking of driveway done by Capitol Driveways & Patios Ltd - £11,800.00 - AGREED 	Deputy Clerk
210705/11	<p>Highways Update -</p> <ul style="list-style-type: none"> Nothing to report. 	
210705/12	<p>Matilda' filming August 2021 –</p> <ul style="list-style-type: none"> Cllr SW stated that there would be blanket road closures during the 4/5 days of filming in August and all residents had been notified. Residents have also been asked to park away from the filming locations and that the filming company were providing a shuttle bus to get residents to and from their properties. Flowers are going to be planted and a section of the Village Green railings to be removed, the Deputy Clerk stated that he had provided Bryony Preen (Location Manager) with Trevor Loran's number to liaise with him on the railings removal, as they are currently being replaced and will be brand new at the time of filming. Cllr JW asked about compensation, Cllr SW said that she had asked for £3k to £5k for DPC. The Clerk confirmed that a rehearsal would take place on 11 August and that the main shooting of the film would be on 18-19 August. 	
210705/13	<p>Wildflower Verge –</p> <ul style="list-style-type: none"> Cllr SJ said that the wildflower verge was causing sight issues near the Moorfield Road junction with Landmark Place. Cllr SW said that parts had been cut back by Dean Wardley, however due to intense growing of this type of plant they had become very high. Cllr SJ suggested that DPC get a lower growing mix of flowers, The Clerk suggested that a different location could be an option. ACTION - It was agreed that all councillor's come up with possible suggestions for a different location for the verge next year. Cllr JW suggested that a different wildflower mix be used to not include cow-parsley. 	All Cllrs

	<ul style="list-style-type: none"> • ACTION – Contact Blue Sky to get an update on the planting for next year. 	Deputy Clerk
210705/14	<p>Completed Actions</p> <ul style="list-style-type: none"> • Barrier baskets at Denham Green have now been spread out. • Weed spraying – has now been completed. • HRH Prince Philip tree a location identified, the tree has been ordered and planting agreed with Blue Sky. • G Newell bench has been agreed with S Newell. The bench has been ordered and details sent to St Mary’s church for Archdeacon’s approval for siting. • Willowbank verge has now been dug over by Roots. • Village Green railings to be replaced from w/c 05/07/21. • Defibrillator installed at Landmark Place. • Above all noted with thanks 	
	<p>Allotments to note -</p> <ul style="list-style-type: none"> • Cllr SW reported on an incident that took place at the allotments this morning (05/07/21). The Allotment Committee Chairman is going to produce a letter to the individuals concerned. Cllr SW will report more fully once investigations have concluded. 	Cllr SW
210705/15	<p>Financial Report</p> <ul style="list-style-type: none"> • The Clerk pointed out that Susan had been off last week that she will inputting new transactions this week. Expenditure to date was accrued from 2020/21 therefore is not showing on the report. 	Clerk
210705/16	<p><u>20210406/11</u> (Apr) – Streetlight Audit –</p> <ul style="list-style-type: none"> • Cllr SW said that three quotes had now been obtained by the Deputy Clerk • SSE £4,027.80 + VAT • Sparx £5,260.80 Inc. VAT • R&M Lighting £11,508.00 • It unanimously agreed to go with the Sparx quote being £5,260.80 Inc. VAT – AGREED 	
	<p><u>20210406/15</u> (Apr) - Boundary Gates –</p> <ul style="list-style-type: none"> • Cllr SW stated that the only possible site for the boundary gate at New Denham was on a piece of grass verge outside that old Compass site. • ACTION – The Deputy Clerk to ascertain who now owns land to see if a boundary gate can be sited on the verge. • Cllr JW asked about sites for the boundary gates at Higher Denham. The Deputy Clerk said that he had not spoken to J McGowan about this but would do so. • ACTION – The Deputy Clerk to contact J McGowan HD CIO re potential siting of boundary gates. 	Deputy Clerk Deputy Clerk

	<p>Agenda Items In Progress: To Note</p> <ul style="list-style-type: none"> - <u>20201102/06</u> – (Nov) – Woodland Trees – Cllr SW & Handyman - <u>20201102/07</u> – (Nov) – Old Noticeboards Refurbishment - Ongoing - <u>20210406/08</u> – (Apr) – Outdoor Gym Higher Denham - Ongoing - <u>20210111/13</u> - (Jan) – TRO - Yellow Lines on Old Mill Road - <u>20210111/06</u> (Jan) – MVAS Pole Cheapside – Awaiting quote - <u>20210111/07</u> (Jan) - Remove 7 dead elm trees on Cheapside Lane- scheduled - <u>20210406/10</u> (Apr) – A412 Flooding - Cllr SW - <u>20210504/8</u> (May) - Northmoor Hill Wood Car Park - <u>20210504/12</u> (May) – Denham Green Shops Tidy Up 	
210705/17	<p>Agenda Items for next meeting</p> <ul style="list-style-type: none"> • Grass cutting updates 	
210705/18	<p>Date of Next Meeting</p> <p>To confirm the date of the next meeting Monday 6 September 2021 at 7.30pm</p>	

Colin Needs - Clerk
6 July 2021