

Minutes of the MEETING OF THE SERVICES COMMITTEE on Monday 7 June 2021 at 7.30pm in the Tindall Room, New Denham Community Centre, Oxford Rd, UB9 4DB

Councillors:	Cllr M Heath (MH)	Cllr S Williams (SW)
	Cllr J Walsh (JW)	Cllr M Skelton (MS)
	Cllr S Bhinder-Dhonsi (SBD)	Cllr S Sproul (SS)
	Cllr W Davey (WD)	Cllr M E Hagon (MEH)
	# Cllr E Austin (EA)	Cllr S Jefferys (SJ)
	# = Apologies Received	
	Jagjit Brar (Clerk)	Colin Needs – (Deputy Clerk)

Minute No	Agenda Item	Action
210607/01	Welcome & Acceptance of Apologies for Absence <ul style="list-style-type: none"> Cllr EA had sent apologies for absence. 	
210607/02	Election of Chairman <ul style="list-style-type: none"> Cllr SW was proposed by Cllr WD and seconded by Cllr SJ. There were no other nominations, therefore Cllr SW was duly elected. 	
210607/03	Election of Vice-Chairman <ul style="list-style-type: none"> Cllr SJ was proposed by Cllr MEH and seconded by Cllr SW. There were no other nominations, therefore Cllr SJ was duly elected. 	
210607/04	Declaration of Interests <ul style="list-style-type: none"> Cllr JW declared an interest in the Higher Denham footpath. 	
210607/05	Village Green Railings <i>Quotes for Approval –</i> <ul style="list-style-type: none"> T Loran £4,875.00 + VAT JJF Services £13,400.00 GRB Fencing £7,620.00 inc. VAT <ul style="list-style-type: none"> Cllr SS proposed that the above quote provided by T Loran of Falcon Building Maintenance is accepted and this was seconded by Cllr WD - AGREED. Cllr JW asked that we go back to T Loran and ask what type of wood is being used for the fence posts and also ensure that they are treated before they are put into the ground. Cllr MH advised that access opening should be on the corner of the green ACTION – Deputy Clerk to consult with T Loran regarding fence posts wood type and treatment. 	Deputy Clerk
210607/06	Tatling End Play Area Fence The Deputy Clerk presented quotes for replacement of the play area fence <ul style="list-style-type: none"> T Loran quote 1 (post and rail fencing) £12,150.00 + VAT T Loran quote 2 (chain link) £8,300.00 + VAT GRB Fencing £7,564.80 inc. VAT - recommend JJF Services £22,400.00 <ul style="list-style-type: none"> Cllr WD stated that he did not believe that the whole fence at Tatling End needed to be replaced at high expense and that simple repairs would 	

	<p>suffice in the two places where the chain link fence has been damaged and missing.</p> <ul style="list-style-type: none"> • The Deputy Clerk advised that the three contractors that came to see the fence to quote were all of the opinion that the fence was not worth repairing and that a complete re-fencing of the area was required. • Cllr WD disagreed with this and proposed that he could arrange for a local handyman to look at the fence with a view to repairing it at a cheaper cost and said that he would approach K Newell to see if he could do this repair, this was seconded by Cllr SS. • Cllr SW suggested that all Councillors visited the Tatling End play area to assess the state of the current fence and provide their views on whether to repair or replace. • To note none of the above quotes or work were agreed • ACTION – Cllr WD to approach K Newell to repair fence. • ACTION - All Cllrs to visit Tatling End play area to assess state of current fence. • ACTION – Clerk to investigate ROSPA safeguarding regulations with regards to play areas 	<p>Cllr WD All Cllrs Clerk</p>
<p>210607/07</p>	<p>HRH Duke of Edinburgh Tree Planting in Tatling End Play Area</p> <ul style="list-style-type: none"> • Deputy Clerk advised that the English Oak is only available from Chew Valley Trees as advised by the Woodland Trust as there is a current moth problem impacting supplies. There are several sizes available: <ul style="list-style-type: none"> ○ 10L - £78 ○ 30L - £222 ○ 50L - £420 • Cllr SJ proposed that the pot size to purchase was the 50L one and this was seconded by Cllr MEH - AGREED. • Cllr JW said that some research needed to be carried out as to how this was to be delivered and planted and also which location within Tatling End play area was the tree to be located. • Cllr MH advised there were plans to possibly erect a community building on the site and the Clerks to check the registered Fields in Trust 'Protected Green Spaces' before deciding the site for the tree planting • ACTION - Deputy Clerk to ascertain with tree supplier in respect of delivery and planting of tree. • ACTION – Clerk to refer back to Parish records of Fields in Trust. 	<p>Deputy Clerk Clerk</p>
<p>210607/08</p>	<p>Memorial Bench for Geoff Newell</p> <ul style="list-style-type: none"> • The Deputy Clerk presented three bench choices as follows: <ul style="list-style-type: none"> ○ <i>Streetmaster - £482 + Panel Engraving + Delivery and VAT</i> ○ <i>Woodcraft - £754 + VAT and Delivery</i> ○ <i>Glasdon - £1,162 inc plaque + VAT</i> • Cllr SS proposed, seconded by Cllr SJ the Streetmaster bench - AGREED. • Cllr JW will now contact Sheila Newell regarding bench location. • The Deputy Clerk stated that contact had been made with St Mary's Church and it was confirmed a bench could be located in the churchyard with the understanding that the bench would be maintained by DPC and the bench is to be placed on existing or new hard-standing • ACTION - Deputy Clerk to refer back to Streetmaster regarding wooden engraving on the bench with possible tractor image. • ACTION – Deputy Clerk to obtain quote for hardstanding area and installation in churchyard where the bench is to be sited as appropriate. 	<p>Deputy Clerk Deputy Clerk Clerk</p>

<p>210607/09</p>	<p>Higher Denham Footpath <u>Disability Access</u></p> <ul style="list-style-type: none"> The Deputy Clerk advised that the ROW Team at Bucks CC had agreed to remove the gate at the Slade Oak Lane end of the footpath for ease of access, a bollard was to be installed and also give way signs for cyclists to advise to give way at the road junction, following complaints by residents to the Unitary Councillors. <p><u>Funding and resurfacing</u></p> <ul style="list-style-type: none"> The Clerk stated that a HS2 funding application had been made in respect of the HD footpath and getting it repaired/resurfaced. A letter of support from HD Community Association and confirmation from the ROW at Bucks CC that there were no planned works to be carried out on the footpath submitted as part of the application. Cllr SW asked if all HD residents had been consulted, it was confirmed that at this stage only those residents had contacted the HD Community Association has expressed concerns regarding the surface and lighting. Cllr MEH asked if the footpath was DPC responsibility, Cllr JW said that it wasn't but as no planned improvement works by Bucks CC then there was potential repair/resurfacing opportunity via HS2 funding. Cllr JW also stated that Lee Irvine from Irvine Grenson Ltd had been to assess the footpath and had provided a quote for patch repairs as reference which can be used to apply for funding. Cllr SW requested that all residents in Higher Denham are consulted before any installation of lights. Cllr SJ asked if further quotes could be obtained regarding the repair to the footpath, Cllr JW said that DPC should await the result of the funding application before any further action is taken in regard of this matter. <p><u>Lighting Options</u></p> <ul style="list-style-type: none"> The Deputy Clerk stated that specialist lighting company had visited the footpath with a view to possibly installing low level solar lighting which could be motion sensitive and that he was awaiting a detailed quote for this, but again all subject to possible funding. 	
<p>210607/10</p>	<p>ROSPA Reports – Update from Deputy Clerk</p> <ul style="list-style-type: none"> The Deputy Clerk stated that the recent ROSPA report had highly recommended that three pieces of play equipment at Knighton Way Lane play area be taken out of use as they were liable to collapse due to unstable rotting wooden footings and that a quote from the makers Playdale had been obtained to have these items repaired before the summer holidays for £3,635. The Clerk advised these items had been taped off with signs put on them saying please do not use, however people just ignore this and use the equipment anyway. Dean Wardley has now removed the swing pod so that this cannot be used. Cllr SW said it was now that DPC should look at getting the equipment replaced rather than repaired and that three quotes should be obtained including from Playdale. ACTION – Deputy Clerk to arrange for three quotes on replacing damaged equipment rather than repairs. 	<p>Deputy Clerk</p>

Colin Needs – Deputy Clerk
8 June 2021