

Minutes of the MEETING OF THE SERVICES COMMITTEE on Tuesday 4 May 2021 at 7.30pm via Zoom video conferencing

Councillors:	Cllr M Heath (MH) - Chairman	Cllr S Williams (SW) – Vice-Chairman
	Cllr J Walsh (JW)	Cllr M Skelton (MS)
	Cllr S Bhinder-Dhonsi (SBD)	Cllr S Sproul (SS)
	Cllr W Davey (WD)	Cllr M E Hagon (MEH)
	Cllr E Austin (EA)	# = Apologies Received
	Jagjit Brar (Clerk)	Colin Needs – (Deputy Clerk)

Agenda No: 210504/	Agenda Item	Action
1	Welcome & Acceptance of Apologies for Absence; <ul style="list-style-type: none"> See above 	
2	Declaration of Interests; <ul style="list-style-type: none"> Cllr EA and Cllr JW declared an interest in Higher Denham Footpath. Cllr SW declared an interest in builder Tony Whitaker. 	
3	<p>Cricket field Bungalow Update – Approval of Quotes;</p> <ul style="list-style-type: none"> Tarmacking of driveway <ul style="list-style-type: none"> Quote 1 – Ace Surfacing - £15,500.00 Quote 2 – Foundation Masters - £15,000.00 Quote 3 – Belvedere Drives - £15,000.00 <p>AGREED - Foundation Masters were approved to carry out this work. Confirmation of 10 year guarantee to be obtained in writing.</p> <ul style="list-style-type: none"> Redecorating – <ul style="list-style-type: none"> Quote 1 – Bennet Interiors - £2,250 Quote 2 – J.G. Maintenance - £1,980 Quote 3 – Trevor Loran £2,725 + VAT <p>AGREED - Trevor Loran approved to carry out this work as he is available for an immediate start.</p> <ul style="list-style-type: none"> Drainage – <ul style="list-style-type: none"> Quote 1 – D&R Drain Services - £7,350.00 + VAT Quote 2 – Drain Division - £8,769.00 + VAT Quote 3 – Able Group - £7,960.00 + VAT <p>AGREED - D&R Drain Services approved to carry out this work as they have previous experience of the site.</p> <ul style="list-style-type: none"> Building work <ul style="list-style-type: none"> Quote 1 - Bill Keeler - £2,795.00 all jobs and UPVC doors and £3,135.00 for dearer timber. Quote 2 – Trevor Loran - £3,350.00 + VAT Quote 3 – Tony Whitaker - £4,650.00 <p>AGREED - Trevor Loran approved to carry out this work. The bungalow roof cleaning to be done using a brush and a moss treatment to be used accordingly.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

<p>4</p>	<p>Directional Signs Play Areas in Tatling End –</p> <ul style="list-style-type: none"> • AGREED quote of £250.00 + VAT for signs provided by Ray Stickley of First Class <p>Flower Planter/Basket Stickers –</p> <ul style="list-style-type: none"> • AGREED quote of £180.00 + VAT for Ray Stickley of First Class Signs to carry out this work. 	<p>Deputy Clerk</p> <p>Deputy Clerk</p>
<p>5</p>	<p>MVAS Post – Approval;</p> <ul style="list-style-type: none"> - 210111/06 (Jan) – MVAS – Approved - post supplied by Ray Stickley of First Calls Signs at £140.00 + VAT. As post needs to be on pavement side on Cheapside Lane outside ‘Laneside’ in the vicinity of an existing lamp-post, consultation will have to be made with Wayne Fabian at TFB regarding installation. If approved then TFB/John O’Conner will need to install. - ACTION – Clerk/Deputy Clerk to confirm if letter has been sent to residents of ‘Laneside’ in respect of this matter. Clerk/Deputy Clerk to liaise with Wayne Fabian at TFB re siting of the post. 	<p>Clerk</p> <p>Deputy Clerk</p>
<p>6</p>	<p>Memorial Bench for Geoff Newall – Consider siting of bench in St Mary’s churchyard or on Denham Village Green.</p> <ul style="list-style-type: none"> - ACTION – JW to speak to Sheila Newall regarding preference for siting of bench. Clerk to liaise with Christof at St Mary’s regarding possibility of putting the bench in churchyard. - ACTION - Deputy Clerk to source for appropriate style of bench with no middle back bolt to allow plaque to be placed in centre of back rest. 	<p>Cllr JW Clerk</p> <p>Deputy Clerk</p>
<p>7</p>	<p>Memorials for HRH Duke of Edinburgh</p> <ul style="list-style-type: none"> • Tree planting Agreed that a more mature (rather than sapling) Oak or Beech tree to be planted in Tatling End play area with an appropriate plaque to signify reason for planting. - ACTION – Clerk/Deputy Clerk to source quotes from Tendercare Nursery or Big Plant Nursery. • Supporting local wildlife/biodiversity – Bucks CC is a pilot county for biodiversity and EA is a rep. for this initiative. Consideration to be given for a local project that could include schoolchildren. - ACTION – MEH and EA to liaise regarding possible proposals projects. 	<p>Deputy Clerk</p> <p>Cllrs MEH & EA</p>
<p>8</p>	<p>Northmoor Hill Wood Nature Reserve</p> <ul style="list-style-type: none"> • Car Park condition – Clerk advised that the car park was in such a poor condition and should be looked into by DPC and Colne Valley Park. JW stated that there are issues with the park being used by motorcycles/quad bikes which damage pathways. - ACTION – Clerk to contact Colne Valley Country Park re state of car park and see if this can be addressed. Clerk to also contact PC Dobbin regarding any reported use of the park for quad bike activity. 	<p>Clerk</p>
<p>9</p>	<p>Power Supply on Village Green</p>	

	<ul style="list-style-type: none"> Location and power source (garage/street light) – Advice to be sought on the best way to get a power supply outlet on to the village green for bands, Christmas lights etc. Location to be near where marquee is situated. - ACTION – Deputy Clerk to speak to Cllr SJ and the Christmas lights engineer regarding the potential siting of power outlet on Village Green. 	Deputy Clerk
10	<p>Play Area Issues</p> <ul style="list-style-type: none"> Tatling End Fence – Cllr WD stated that two areas of the fence both about 8ft in length need to be repaired. - ACTION – Clerk/Deputy Clerk to source quotes for repair and also quote for a full chain link fence replacement in the Tatling End play area. By-law signage Knighton Way Lane – New sign and post <u>approved</u> for £148.00 + VAT, Ray Stickley of First Class Signs to install. - ACTION – Cllr WD suggested that an identical sign be placed nearer the pay/outdoor gym equipment. Deputy Clerk to contact Ray Stickley to provide additional sign and post and ascertain location for the sign. 	Deputy Clerk Deputy Clerk
11	<p>Pedestrian crossing at Denham Green Lane/A412 –</p> <ul style="list-style-type: none"> Clerk stated that a crossing has been installed by Bucks funded by HS2 that does not have a pathway leading to it on the Denham Green Lane side of the A412 near the bus stop. - ACTION – Clerk to contact TFB to establish when this work will be completed to connect the crossing to a pathway on Denham Green Lane side of A412. 	Clerk
12	<p>Flag poles and banners</p> <ul style="list-style-type: none"> Proposal from Cllr SBD detailed proposal for flags, banners etc. to be put on lamp-posts and shops in Denham Green. Both Cllr JW and Cllr MS questioned the feasibility of such a project. Cllr SBD advised it might be worth trialling a couple of flag poles at shops in Denham Green in the first instance. <p>It was then discussed that the general tidying up of the shops at Denham Green area should be given priority and that it should be ascertained who is responsible for keeping the pavement outside of each of the premises tidy.</p> <p>ACTION - More litter bins to be requested from Bucks and the general consensus was that the shops should be cleaned up before any brightening up could take place.</p> <p>Cllr JW said that she had the details of the MD at NISA Group and that a letter should be written in respect of the NISA shop in Denham Green and how they store rubbish at the front of their shop. ACTION - letter to be written to the MD of NISA Group re DG shop</p> <ul style="list-style-type: none"> - ACTION – Clerk to find out who is responsible for pavement at front of DG shops in respect of keeping the area clear/tidy. 	Deputy Clerk Deputy Clerk Deputy Clerk
13	<p>Martin Baker Update –</p> <ul style="list-style-type: none"> - ACTION - Clerk to chase up Marcin Drygierczyk in respect of this matter and set up working party meeting for Thursday 6 May 2021. 	Clerk
14	Financial Report - <u>AGREED</u>	
15	<p>Agenda Items In Progress: To Note</p> <ul style="list-style-type: none"> - 201102/06 – (Nov) – Woodland Trees – Cllr SW to work with Handyman 	

	<ul style="list-style-type: none"> - <u>201102/07</u> – (Nov) – Noticeboards – Old Noticeboards – Deputy Clerk now in possession and progressing - <u>201005/14</u> – (Oct) - Denham Litter Campaign – monitoring by Councillors - <u>20210406/08</u> – (Apr) – Outdoor Gym - Higher Denham quotes being progressed - <u>201102/08</u> – (Nov) – Village Green Railings – New like for like quotes being gathered - <u>(210111/13 - Jan)</u> – TRO - Yellow Lines on Old Mill Road - In progress - <u>20210406/09</u> (Apr) – Higher Denham Footpath - In progress - <u>20210406/10</u> (Apr) – A412 Flooding - In progress - <u>20210406/11</u> (Apr) – Streetlight Audit – In progress - <u>20210406/15</u> (Apr) - Boundary Gates – In progress 	Clerk/ Deputy Clerk
16	<p>Agenda Items for next meeting –</p> <ul style="list-style-type: none"> • Cllr SW – dead elm trees on Cheapside Lane not yet removed, to be looked into as they were requested from Artemis. • Cllr JW – All road and signpost issues to be brought together for next Services Committee meeting so that funding can be applied for. • Cllr MH – Permission to be given to Denham Garden Village to install a mirror on a lamp post when exiting the village to give better sight for road users. Clerk to give necessary permission. – ACTION - Deputy Clerk to consult TfB for confirmation before allowing installation 	Clerk Deputy Clerk
17	<p>Date of Next Meeting To confirm the date of the next meeting Monday 7 June 2021 at 7.30pm</p>	

Colin Needs – Deputy Clerk
5 May 2021