

**Minutes of the MEETING OF THE PARISH COUNCIL on Monday 12 July 2021 at 7.30pm at Denham Memorial Hall, Village Rd, Denham, UB9 5BN – Main Hall**

<b>Councillors:</b>	Cllr J Walsh (JW)	Cllr A Hans (AH)
	Cllr E Austin (EA)	# Cllr S Bhinder-Dhonsi (SBD)
	Cllr S Williams (SW)	# Cllr M Skelton (MS)
	Cllr M Heath (MH)	Cllr S Sproul (SS)
	Cllr W Davey (WD)	Cllr G Hollis (GH) (Unitary Cllr)
	Cllr A W Head (AWH)	# Cllr S Jefferys (SJ)
	Cllr M E Hagon (MEH)	
<b>Clerk:</b>	Jagjit Brar (JB)	

Agenda No	Agenda Item	Action
20210712/01	<b>Welcome and acceptance of apologies for absence</b> See above	
20210712/02	<b>Declaration of Interests</b> None	
20210712/03	<b>Public Session – 15 mins</b> None	
20210712/04	<p><b>Approval of Minutes &amp; Committee Feedback</b></p> <ol style="list-style-type: none"> <li>Parish Council &amp; Part II 14 June 2021 Proposed by Cllr JW, seconded by Cllr MEH – <b>ALL AGREED</b></li> <li>Planning Advisory Group 9 June 2021 Proposed by JB, seconded by Cllr JW – <b>ALL AGREED</b></li> <li>Communities Committee 22 June 2021 - Cancelled</li> <li>Planning Advisory Group 29 June 2021 Proposed by JB, seconded by Cllr JW – <b>ALL AGREED</b></li> <li>Services Committee 5 July 2021 Proposed by Cllr SW, seconded by Cllr MEH – <b>ALL AGREED</b></li> <li>Extraordinary Meeting 5 July 2021 Proposed by Cllr JW, seconded by Cllr AH – <b>ALL AGREED</b></li> </ol> <p><b>Committee Feedback</b></p> <p><u>Filming in Village</u></p> <ul style="list-style-type: none"> <li>Cllr AWH – Some residents in the Village were notified of recent filming with a letter stating that the Parish Council were consulted and a donation was being made, which committee did this go to? Should we look a standard policy for filming going forward?</li> </ul> <p>Clerk – It was to go to Communities in June however that meeting was cancelled, we were aware that they would be using the Village Green and Alderbourne Play Area. Cllr MEH suggested a Filming Policy be drafted at Resources</p> <p><u>Planning</u></p> <ul style="list-style-type: none"> <li>Cllr MH commented that deploring retrospective planning applications may not be a valid planning objection and that there have been no issues with access to Martin Baker up to now and couldn't understand the strong resident objection?</li> <li>Cllr JW advised that there had been no resident consultation and over 30 objections from residents, the Planning Committee were all in agreement when we submitted our strong objection in support of residents.</li> </ul>	<b>Clerk</b>

	<p><b>Extraordinary Meeting</b></p> <ul style="list-style-type: none"> <li>- Cllr MH - the amount of reserves allocated in the Resolution for Project Phoenix increased by £100k?</li> <li>- Cllr AH advised that the funds have not been used yet and following work into the project finance we have added further contingencies. Cllr AWH also advised that the renovation costs are all sound and accurate</li> </ul> <p><b>Services</b></p> <ul style="list-style-type: none"> <li>- Cllr MH asked what happened to the plaque on the Turkey Oak on the junction of the A40 and A412? <b>ACTION</b> – Services to progress</li> </ul>	<b>Clerk</b>
<p><b>20210712/ 05</b></p>	<p><b>Report from Unitary Councillor Guy Hollis</b></p> <ul style="list-style-type: none"> <li>- A 20mph speed limit on the Village is proving a very long and expensive process, a survey could be funded by the Community Board. Within the Conservation Area sympathetic signage to be used. Cllr GH is also looking at possible 20mph limit for Denham Green. Previous studies have proved actual speeds in the area are not high but there is a perception it is.</li> <li>- The S106 Officer is preparing his report on costs for Willowbank.</li> <li>- TfB have advised Willow Ave and Hollybush Lane resurfacing is scheduled for October 2021, Moorfield Road repairs to be completed by Align from the HS2 works.</li> <li>- Home to School transport has been reinstated by the bus company and will be funded by parents.</li> <li>- The flytipping in St Mary's has now been cleared.</li> <li>- The Transport budget has been cut from £26m to £22m due to reductions from central government. £4m shortfall from the Council's £40m reserves, £21m of which came from South Bucks.</li> <li>- There has been a loss of income at the Unitary due to lack of use of leisure and parking.</li> <li>- £340k budget for 2021/22 Community Boards, including a £120k underspend which cannot rollover.</li> <li>- Cllr JW made a request to Cllr GH to push the Enforcement Team to pursue the landowners regarding ongoing issues in Old Rectory Lane.</li> <li>- Cllr SW asked why the Bucks social care bill is so high, when the population is not large – Cllr GH to investigate</li> <li>- Failed road surface signs and patchwork is not acceptable. Cllr GH advised the TfB Officer working with HS2 has advised that local businesses can be asked to proportionately contribute towards repairing the roads and will investigate in Denham</li> </ul>	<p style="text-align: center; vertical-align: middle;"><b>Cllr GH</b></p> <p style="text-align: center; vertical-align: middle;"><b>Cllr GH</b></p>
<p><b>20210712/ 06</b></p>	<p><b>Chairman's Report</b></p> <p><b>1. Project Phoenix</b></p> <ul style="list-style-type: none"> <li>- Cllr JW gave presentations to the Iver &amp; Wexham, and Denham Community Boards regarding Project Phoenix and possible future funding requests</li> <li>- This week the planning application for housing on the site will be heard and the final presentation of the business plan to Cllr Chilver and Cllr Macpherson will take place</li> </ul> <p><b>2. S106 – Willowbank</b></p>	

	<ul style="list-style-type: none"> <li>- There will an update shortly with only our Unitary Councillors now involved</li> <li><b>3. Martin Baker Lease and Update</b> <ul style="list-style-type: none"> <li>- The lease has been received and will be signed as soon as possible.</li> <li>- The Portakabins have experienced a slight delay but the goal posts will be installed as scheduled ready for the new football season.</li> </ul> </li> <li><b>4. Scout Hut Update – (attached)</b> <ul style="list-style-type: none"> <li>- Steve Boules from Assets and Communities is meeting Officers to discuss progress, however the vegetation continues to grow</li> </ul> </li> <li><b>5. Area of Outstanding Natural Beauty – Natural England</b> <ul style="list-style-type: none"> <li>- Natural England have announced they are investigating the possibility of extending the Chilterns AONB which could include Denham. This could benefit local biodiversity and offer additional protection against development, we will monitor progress.</li> </ul> </li> <li><b>6. Neighbourhood Plan Update</b> <ul style="list-style-type: none"> <li>- We responded to the questions from the Examiner and now we have received the Fact Check Report which recommends the deletion of Policy DEN 8, we will take the advice of our consultant Neil Homer as we do not wish to dilute the Plan, Steering group will progress</li> </ul> </li> <li><b>7. HS2 Infrastructure Funding</b> <p>Our applications for Armco barriers on the A40 have progressed to Stage 2 however the resurfacing of the footpath was refused, but we will try again.</p> </li> </ul>	
<p><b>20210712/07</b></p>	<p><b>Community Board (CB)</b></p> <ol style="list-style-type: none"> <li><b>1. Feedback from Community Boards</b> <ul style="list-style-type: none"> <li>- New Action Groups have been established with the four below categories with the Community boards meeting three times a year</li> </ul> </li> <li><b>2. Allocation of Councillors to new Action Groups – 2 max per group</b> <ol style="list-style-type: none"> <li>a. Economic Regeneration</li> <li>b. Improving the Environment</li> <li>c. Highways</li> <li>d. Wellbeing &amp; Safety</li> </ol> <ul style="list-style-type: none"> <li>- <b>ACTION</b> – Cllrs to email preferences to Clerk</li> </ul> </li> <li><b>3. Suggestions for projects to apply for Community Board funding:</b> <ul style="list-style-type: none"> <li>- Cllr AH suggested Christmas Lights</li> <li>- Cllr GH suggested replacing the bollards in Denham Green</li> <li>- Cllr MH suggested further CCTV</li> </ul> </li> <li><b>4. Review of Highways Project Implementation Documents (£55k budget for our Community Board in 2021/22)</b> <ul style="list-style-type: none"> <li>- The application for the no right turn on Cheapside Lane and the Willowbank Crossing have now been costed by TfB and in progress.</li> <li>- <b>ACTION</b> – Clerk to circulate PID documents with minutes</li> </ul> </li> </ol>	<p><b>Cllrs</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>

<p><b>20210712/08</b></p>	<p><b>Planning Applications</b>  <b>Resolution:</b> To continue to delegate to the Clerk to respond to Planning applications and run a remote Planning Advisory Group until May 2022 – Proposed by Cllr JW, seconded by Cllr MH - <b>AGREED.</b></p> <p>Cllr JW requested all Councillors to review applications in their areas it would be very helpful to get a local view – <b>ACTION</b> – Clerk to circulate</p>	<p><b>Clerk</b></p>
<p><b>20210712/09</b></p>	<p><b>Proposal for new IT provider</b>  Clerk presented quotes for new IT providers with a monthly cost below. All providers will remotely support tablets and email on phones and personal devices for Councillors and a full provision for the office team.  <u>Quotes:</u></p> <ul style="list-style-type: none"> <li>• Dr Tech – £348 monthly (recommended)</li> <li>• Cloudy IT - £271 monthly plus £2,905 set up</li> <li>• Breathe Tech - £430 monthly</li> <li>• Complete IT Solutions - £650 monthly</li> </ul> <p>Dr Tech proposed by Cllr AH, seconded by Cllr AWH – <b>ALL AGREED</b>  <b>ACTION</b> – Clerk to progress migration in August 2021</p>	<p><b>Clerk</b></p>
<p><b>20210712/10</b></p>	<p><b>Proposal on Flagstone Finance</b></p> <ul style="list-style-type: none"> <li>- Cllr AH presented an example of Financial Services Product for Reserves. He advised the Parish has significant reserves and very few high street banks offer Parish Councils savings accounts. Currently only £85k in each savings account is protected through FSCS and we need to spread our risk.</li> <li>- Cllr AH - The Flagstone platform requires a minimum investment of £250k. Only one account with the new platform account is needed which may have an initial set up admin fee. The Parish Council, can then manage their account online and invest into a range of 80 UK banks without having to open multiple accounts. The funds can be moved between banks within the platform as interest rates change with the usual approvals.</li> <li>- <b>ACTION</b> – Clerk to request a written approval from our Internal Auditors if this platform is safe and acceptable</li> <li>- <b>ACTION</b> – Cllr EA to investigate the Flagstone platform further and report back to Cllr AH and Council.</li> <li>- Cllr AWH asked whether other Parishes also use this Platform, Cllr AH replied there are a few but their names could not be disclosed due to data protection regulations.</li> <li>- Cllr AH advised that the chosen banks would be researched and investigated by the Finance Committee with a recommendation for Full Council before any funds were moved.</li> <li>- The current savings accounts would remain open with funds transferred to the platform in stages, starting with the current account, surplus amounts in existing savings accounts and Metrobank.</li> </ul>	<p><b>Clerk</b></p> <p><b>Cllr EA</b></p>

	<ul style="list-style-type: none"> <li>- Cllr JW advised that NALC did recommend an investment fund however it was not protected by the FSCS regulations.</li> <li>- Cllr MEH and Cllr AWH advised that we should not use linked banks as they will not have FSCS security</li> <li>- Cllr AH proposed, seconded by Cllr JW that we progress with the Flagstone Platform subject to approval from the Internal Auditors - <b>AGREED</b></li> </ul>																											
<b>20210712/11</b>	<b>Financial Matters and Reports</b> <ol style="list-style-type: none"> <li>1. To Note – Bank Balances of Barclays Current Account - <b>AGREED</b></li> <li>2. Budget report – Noted Clerk advised that payments have been made however our management system has not been updated due to staff holiday and illness. It will be updated by the next meeting.</li> <li>3. Payments to approve for July 2021 totalling <b>£34,052.85 - AGREED</b></li> </ol> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center;">Payments over £500 July 2021</th> </tr> </thead> <tbody> <tr> <td>D Wardley – Handyman Services</td> <td style="text-align: right;">£700</td> </tr> <tr> <td>R O'Connor – Consultancy Services</td> <td style="text-align: right;">£2,000</td> </tr> <tr> <td>P Newell – Grass Cutting Services</td> <td style="text-align: right;">£834</td> </tr> <tr> <td>SSE – Higher Denham CCTV Electricity Supply* (* = To be reimbursed by Higher Denham Community Association)</td> <td style="text-align: right;">£1,935</td> </tr> <tr> <td>Playdale – Play Area Repairs Knighton Way Lane</td> <td style="text-align: right;">£1,538</td> </tr> <tr> <td>Capitol Drive and Pave - W&amp;T Tarmacking</td> <td style="text-align: right;">£11,800</td> </tr> <tr> <td>D.Saunders – Building Survey</td> <td style="text-align: right;">£635</td> </tr> <tr> <td>Sensible Soccer – Goal posts – Set 1**</td> <td style="text-align: right;">£940.50</td> </tr> <tr> <td>Sensible Soccer – Goal posts – Set 2** (** = Grant Reimbursement from Football Foundation)</td> <td style="text-align: right;">£963</td> </tr> <tr> <td>Roots</td> <td style="text-align: right;">£5,050</td> </tr> <tr> <td>Forward Trust – weed spraying</td> <td style="text-align: right;">£3,712.80</td> </tr> <tr> <td>Crowne Plaza – Project Phoenix Presentation</td> <td style="text-align: right;">£600</td> </tr> </tbody> </table> <p>Cllr AH and Cllr MH requested water and tea and coffee be available for meeting – Clerk to progress for next meeting</p>	Payments over £500 July 2021		D Wardley – Handyman Services	£700	R O'Connor – Consultancy Services	£2,000	P Newell – Grass Cutting Services	£834	SSE – Higher Denham CCTV Electricity Supply* (* = To be reimbursed by Higher Denham Community Association)	£1,935	Playdale – Play Area Repairs Knighton Way Lane	£1,538	Capitol Drive and Pave - W&T Tarmacking	£11,800	D.Saunders – Building Survey	£635	Sensible Soccer – Goal posts – Set 1**	£940.50	Sensible Soccer – Goal posts – Set 2** (** = Grant Reimbursement from Football Foundation)	£963	Roots	£5,050	Forward Trust – weed spraying	£3,712.80	Crowne Plaza – Project Phoenix Presentation	£600	Clerk
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<b>20210712/12</b>	<b>Correspondence List</b> NOTED																											
<b>20210712/13</b>	<b>Articles for In &amp; Around</b> Cllrs to submit to Clerk	Cllrs																										
<b>20210712/14</b>	<b>Date of Next Meeting</b> Monday 13 September 2021 at 7.30pm at Denham Memorial Hall																											

**Upcoming Meetings and Events:**

Time	Day	Date	Meeting
7.30pm	Tuesday	<b>20 July 2021</b>	<b>Communities Committee – New Denham</b>
7.00pm	Monday	<b>19 July 2021</b>	<b>Planning Committee – via Zoom</b>
7.00pm	Tuesday	<b>3 August 2021</b>	<b>Planning Committee</b>
7.30pm	Monday	<b>6 September 2021</b>	<b>Services – Denham Memorial Hall</b>
7.00pm	Tuesday	<b>7 September 2021</b>	<b>Planning Committee - via Zoom</b>
7.30pm	Monday	<b>13 September 2021</b>	<b>FULL COUNCIL</b>

Signed: Jagjit Brar - Clerk

Date: 12 July 2021