

Minutes of the MEETING OF THE PARISH COUNCIL on Monday 10 May 2021 at 7.30pm at Denham Memorial Hall, Village Rd, Denham, UB9 5BN – Main Hall

Councillors:	Cllr J Walsh (JW)	* Cllr A Hans (AH)
	Cllr Edna Austin (EA)	Cllr S Bhinder-Dhonsi (SBD)
	Cllr S Williams (SW)	Cllr M Skelton (MS)
	Cllr M Heath (MH)	Cllr S Sproul (SS)
	Cllr W Davey (WD)	Cllr G Hollis (GH)
	# Cllr Alan Head (AWH)	^ Cllr S Jefferys (SJ)
	# = Apologies Received, * = late ^ = left early	Cllr M E Hagon (MEH)
Clerks:	Jagjit Brar (JB)	Colin Needs (CN)

Agenda No	Agenda Item	Action
20210510/1	Election of Chairman Cllr JW was nominated by Cllr MEH, seconded by Cllr SBD Cllr SW was nominated by Cllr SJ, seconded by Cllr MH - Cllr JW was duly elected	
20210510/2	Election of Vice-Chairman Cllr AH was nominated by Cllr JW, seconded by Cllr MH Cllr SW was nominated by Cllr EA, seconded by Cllr SJ - Cllr SW was duly elected	
20210510/3	Acceptance of Office/Declaration of Interests/Election Expenses All Councillors present signed their forms, Cllr AWH submitted in advance	
20210510/4	Declaration of Interests None	
20210510/5	Public Session None	
20210510/6	Confirmation/Completion Committee Preferences All Cllrs completed their preferences in advance of the meeting	
20210510/7	Approval of Minutes & Committee Feedback <ol style="list-style-type: none"> Parish Council 12 April 2021 Cllr JW presented the minutes as a true and accurate record of the meeting, seconded by Cllr MH – ALL AGREED - Clerk to make correction to Part II report Communities Committee 26 April 2021 Cllr MEH presented the minutes as a true and accurate record of the meeting, seconded by Cllr SW – ALL AGREED Planning Committee 27 April 2021 Cllr MEH presented the minutes as a true and accurate record of the meeting, seconded by Cllr SS – ALL AGREED Services Committee 4 May 2021 Cllr MH presented the minutes as a true and accurate record of the meeting, seconded by Cllr JW – ALL AGREED 	Clerk
20210510/8	Councillor's Attendance 2020/21 Noted	
20210510/9	Election of Committees for 2020/2021 Parish Council committees were AGREED as follows.	

	<p>1. Planning – 6 Members Cllr AWH, Cllr MEH, Cllr EA, Cllr MS, Cllr SS, Cllr SW</p> <p>2. Services - 8 members Cllr WD, Cllr MEH, Cllr SJ, Cllr EA, Cllr MS, Cllr SS, Cllr SW, Cllr SBD</p> <p>3. Communities - 8 members Cllr WD, Cllr MEH, Cllr SJ, Cllr JW, Cllr SS, Cllr SW, Cllr AH, Cllr GH</p> <p>4. Finance - 5 members Cllr JW, Cllr MH, Cllr AH, Cllr AWH, Cllr GH</p> <p>5. Resources – 6 members Cllr MEH, Cllr EA, Cllr JW, Cllr MH, Cllr SBD, Cllr AH</p>	
20210510/10	<p>Elections to Outside Bodies Parish Council members were AGREED as follows.</p> <p>a. Denham Aerodrome Consultative Committee – Cllr JW b. Denham Against HS2 Committee – Cllr SW c. Denham Bowls Club – Cllr WD d. Denham Cricket Club – Cllr AH e. Denham Village Hall Management Committee – Cllr SBD f. Denham Village Infant School Governors – Cllr MEH g. New Denham Minerals Liaison Committee – Cllr MH h. South Bucks Association of Local Councils – Cllr MS, Cllr SS, Cllr JW, Cllr AWH, Cllr MH i. Denham United Ladies Football Club – Cllr SS j. Denham Allotment User Group – Cllr MS</p>	
20210510/11	<p>Review of Policies and Procedures – The following policies were reviewed and AGREED and adopted</p> <p>1. Code of Conduct 2021 2. Standing Orders 2021 including addendum 3. Financial Regulations 2021 4. Associate Member Policy 2021 5. Constitution 2021</p>	
20210510/12	PART II	
20210510/13	<p>Remote Meetings The Clerk advised the latest government guidance regarding local council meetings is that they need to be face to face and open to the public.</p> <p>The Clerk recommended that the Services and Communities meeting take place face to face – ALL AGREED. ACTION – Clerk to book the Tindall Room for the Services Committee on the 7 June and Communities Committee on 24 May 2021</p> <p>Following a recommendation by the Clerk, Cllr MH proposed, seconded by Cllr SW delegating authority to the Clerk for Planning Committee responses and for the Finance Committee decisions in particular the preparation of the AGAR until the 21st June 2021 when further government guidance regarding lockdown come into effect. – ALL AGREED</p>	Clerk
20210510/14	<p>Parish Newsletter</p> <p>- The draft newsletter was reviewed by the Council and several typing corrections were identified – ACTION – Clerk to correct</p>	Clerk

	- ACTION – Clerk to add in that Councillors serve the whole of Denham	Clerk																		
20210510/15	Reschedule of Communities Committee To note due to a clash with the Planning Committee it was proposed the meeting be moved to Monday 24 May 2021 at 7.30pm – ALL AGREED																			
20210510/16	Financial Matters and Reports 1. To Note – Bank Balances Barclays Current Account – ALL AGREED 2. Budget report – Reviewed at year end of position – ALL AGREED 3. Payments to approve for April 2021 totalling £13,328.21 – ALL AGREED <table border="1" data-bbox="359 566 1125 880"> <thead> <tr> <th colspan="2">Payments over £500 April 2021</th> </tr> </thead> <tbody> <tr> <td>Handyman</td> <td>£654</td> </tr> <tr> <td>Artemis Trees</td> <td>£1,440</td> </tr> <tr> <td>R O'Connor</td> <td>£2,000</td> </tr> <tr> <td>P Newell – Grass Cutting</td> <td>£834</td> </tr> <tr> <td>IBB Law</td> <td>£1,656</td> </tr> <tr> <td>BMKALC</td> <td>£1,225.93</td> </tr> <tr> <td>Kingsmead Glazing</td> <td>£516</td> </tr> <tr> <td>Roots – Grass Cutting</td> <td>£4,295.70</td> </tr> </tbody> </table> - Clerk advised the internal audit which focusses on our processes came back clean for the third year. Thanks were extended to Susan Luckhurst for her meticulous work.	Payments over £500 April 2021		Handyman	£654	Artemis Trees	£1,440	R O'Connor	£2,000	P Newell – Grass Cutting	£834	IBB Law	£1,656	BMKALC	£1,225.93	Kingsmead Glazing	£516	Roots – Grass Cutting	£4,295.70	
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20210510/17	Correspondence Noted																			
20210510/18	Any other Business <u>Unitary Council Election</u> - Cllr JW congratulated Cllr GH on his election as a Unitary Councillor, ACTION – Clerk to invite all new Unitary Councillors to next meeting <u>Scout Hut</u> - Cllr JW updated that the Scout Hut is still progressing very slowly however vegetation clearance has now taken place outside the building but not inside. It has been identified that there is a large hole in the building which could be from foxes or badgers therefore we need to wear safety hats and boots if we go to survey. - Cllr GH offered his support to help move things forward. - JW agreed to contact a senior officer on the management committee to also move matters forward - Cllr JW advised that the Youth Project will be starting again shortly <u>Hollybush Liason Group</u> - Cllr GH advised that there will be a meeting of the Hollybush Lane liaison group in May 2021	Clerk																		
20210510/19	Date of Next Meeting Monday 14 June 2021 starting at 7.30pm																			

Upcoming Meetings and Events:

Time	Day	Date	Meeting
7.00pm	Tuesday	18 May 2021	Planning Committee
7.30pm	Tuesday	24 May 2021	Communities Committee
7.30pm	Tuesday	7 June 2021	Services
7.00pm	Tuesday	8 June 2021	Planning Committee
7.00pm	Wednesday	9 June 2021	Resources Committee

Signed: Jagjit Brar - Clerk

Date: 10 May 2021