

You are summoned to attend the MEETING OF THE **SERVICES COMMITTEE** on Monday 16 January 2023 at 7.30pm at the Parish Council Office, Village Road, Denham UB9 5BN.

Aims and Objectives of the Services Committee

- To progress concerns raised about BC highways and footpaths
- To monitor and extend parish services and their cost-effective provision across the Parish
- To monitor provision and maintenance of bus shelters, street lighting and public seating
- To monitor, provide and maintain Open Spaces, Play, Gym and exercise areas
- To monitor grass cutting, weed spraying, hedge flailing and siding out
- To pursue devolved service contracts that are beneficial to the Parish
- To oversee allotments committee and maximize usage of the allotments

Agenda No	Agenda
	Public recording of meeting to be agreed
20230116/01	Welcome & Acceptance of Apologies for Absence
20230116/02	Declaration of Interests
20230116/03	Public Session
20230116/04	Minutes of last meeting – 05 December 2022
20230116/05	Highways Update <ul style="list-style-type: none"> • 20210406/10 – A412 Footpath Flooding
20230116/06	Streetlight Update <u>Priority Works Quote Approved</u> These are works which were agreed to be carried out if we had the funds. <ul style="list-style-type: none"> • SparkX: £15,030.07 + VAT – Agreed (original quotation expired Nov 2022) • Delegated Approval Uplift for revised quote to the Chair and Vice-Chair of Services committee to agree.
20230116/07	Devolved Services <ul style="list-style-type: none"> • Vegetation – Standard Letters going to Lower Road about Middle Road vegetation taking over the verge and engulfing the 30mph repeater signage. Done 22/12/2022
20230116/08	Play Areas <u>Denham Green Play Area</u> Order has been confirmed with Proludic – Pre-fit meeting taking place Wednesday 30 Nov at 1pm. <u>Knighton Way Lane</u> – Received quote for toddler swing to junior swing (attached)
20230116/09	Services Maintenance <u>Winter Vegetation Maintenance</u> - Awaiting quotes and availability of companies regarding visits. <u>James Martin Close</u> – Quotations received (attached)
20230116/10	Higher Denham – Boundary Sign with planter on Upper Road <u>Boundary Gate (attached)</u>
20230116/11	Resident Enquiries – see attached <ul style="list-style-type: none"> • Tilehouse Lane Speeding Issue – Contractor sent email 10/1/2023 liaising with TfB

20230116/ 12	Martin Baker <ul style="list-style-type: none"> • Cleaning • Advert for Caretaker • Quote from Philip Newell/Dean for Hedge clearance at MB sign • MB Youth Team Practice pitch – Knighton Way Lane
20230116/ 13	By-Laws for Village Green – Cllr SJ
20230116/ 14	A412 North Orbital Road – Verge Conversion Awaiting contact with the Local Area Technician (LAT) for advice for contractors.
20230116/ 15	Cricket Bungalow <ul style="list-style-type: none"> • Gibbs Gillespie Management Float
20230116/ 16	Village Green <u>Village Green recovery</u> <u>Benches</u> Paving under bench legs.
20230116/ 17	Services Finance <ul style="list-style-type: none"> • Services Comparison Report Dec 2022 • Service Budget Headings • Services Martin Baker comparison
20230116/ 18	Items in Progress: <ul style="list-style-type: none"> - 20201102/07 – (Nov) – Old Noticeboards Refurbishment – Allotments awaiting one. - 20210406/10 – (Apr) – A412 Footpath Flooding - Cllr PB - 20211101/14 – (Nov) – Cricket Roller - 20220307/12 – (Mar) – Springbridge Issues – Cllr SW/Cllr PB - 20220704/11 – (Jul) – River Misbourne Post Repairs - 20220704/16 – (Jul) – Bin Enquiry with Waste Management - 20221003/11 – (Oct) – One Way Enquiry on Station Parade - 20221003/11 – (Oct) – Ashmead/Cheapside Parking Complaint
20230116/ 19	Responsibilities
20230116/ 20	Future Agenda Items
20230116/ 21	Date of Next Meeting: 6 February 2023, Parish Council Offices 7.30pm

Signed: Derek Wilson – Executive Clerk and RFO

Date: 11 January 2023

Committee Members			
Cllr S. Williams	Cllr S Jefferys	Cllr G Hollis	Cllr M Heath
Cllr W Davey	Cllr S Sproul	Cllr M Hagon	Cllr E Austin