

You are summoned to attend the **MEETING OF THE SERVICES COMMITTEE** on Monday 04 July 2022 at 7.30pm in Parish Council Office, Village Road, Denham UB9 5BN

### Aims and Objectives of the Services Committee

- To monitor street lighting across the parish
- To progress concerns raised on highways and footpaths
- To monitor provision of bus shelters
- To inspect and maintain play areas and open spaces
- To develop and maintain adult gym and exercise areas across the parish
- To pursue to increase devolved service contracts that are beneficial to the Parish
- Maximize usage of the allotments
- To ensure that 3 quotes are sought for all work above an agreed set amount
- Maintain public seating and further develop as needs are identified
- Regular and adequate Training of Committee Members
- To delegate management of the Handyman work programme to the Clerk/Deputy Clerk

Agenda No	Agenda Item
20220606/01	<b>Welcome &amp; Acceptance of Apologies for Absence</b>
20220606/02	<b>Review of Aims &amp; Objectives – Cllr EA (see attached)</b>
20220606/03	<b>Declaration of Interests</b>
20220606/04	<b>Minutes of last meeting – 06 June 2022</b>
20220606/05	<b>Highways Update</b>
20220606/06	<b>Streetlight Update</b> <u>16 Middle Rd - Damaged Streetlight</u> – Letter sent to resident requesting insurance details.
20220606/07	<b>Devolved Services</b> <u>Kerb Side Weed Spraying quote for approval</u> (see attached) <ul style="list-style-type: none"> <li>• Blue Sky - <b>£3,300 + VAT</b> (not including hoeing dead weeds)</li> </ul>
20220606/08	<b>Play Areas</b> <u>Higher Denham Outdoor Gym</u> <ul style="list-style-type: none"> <li>• Works scheduled for completion on 30<sup>th</sup> June (see attached update).</li> </ul> <u>Way and Tillard</u> <ul style="list-style-type: none"> <li>• Approval to cut back Laurel hedge Blue Sky - <b>£1,227 + VAT</b> (see attached)</li> </ul> <u>Denham Green Play Area</u> <ul style="list-style-type: none"> <li>• Survey open until 7<sup>th</sup> July and we are acquiring quotes and designs</li> </ul> <u>ROSPA Reports</u> <ul style="list-style-type: none"> <li>• Awaiting quotes for Medium Risk repairs</li> </ul>
20220606/09	<b>Tree Works</b> <u>A412 Tree Overgrowth (Link Way to Denham Film Studios)</u> <ul style="list-style-type: none"> <li>• Local Area Technician scheduled the works order in September after bird nesting.</li> </ul> <u>Discussion of Maintenance of Siding Out and Flailing</u> (see attached)
20220606/10	<b>Higher Denham Footpath (see attached)</b> £8,284 of Community Board funding secured, awaiting match funding from DPC or other?

20220606/ 11	<b>Denham Village Green Maintenance</b> <u>Bench Paving Works – Completed</u> (see attached)  <u>River Misbourne Post</u> <ul style="list-style-type: none"> <li>• Awaiting a quote from Jon O'Connor</li> </ul> <u>Village Green Railing Damage</u> (see attached)
20220606/ 12	<b>Wildflower Verge</b> <u>Discussion about existing verge</u>  <u>Proposal for a new verge</u> <ul style="list-style-type: none"> <li>• Bronsdon Way and Moorfield Road (see attached)</li> </ul>
20220606/ 13	<b>Martin Baker Sports Ground</b> <u>Cabin Bench</u> <ul style="list-style-type: none"> <li>• The benches have been ordered and we are awaiting delivery.</li> </ul> <u>Pitch Renovation</u> <ul style="list-style-type: none"> <li>• Final Treatment works completed on Friday 10<sup>th</sup> June.</li> </ul>
20220606/ 14	<b>CCTV on Way &amp; Tillard</b> <ul style="list-style-type: none"> <li>• Bowls Club did not agree to the installation of pole on their site (see attached)</li> </ul>
20220606/ 15	<b>A412 North Orbital Road Verge Parking</b> <ul style="list-style-type: none"> <li>• Local Area Technician provided details of contractors and process (see attached).</li> <li>• Clerk written to resident regarding the process (see attached)</li> </ul>
20220606/ 16	<b>Request for New Public Bins – Cllr MEH</b>
20220606/ 17	<b>Services Finance</b> <ul style="list-style-type: none"> <li>• Financial Comparison and Payments to Approve (see attached)</li> <li>• Allotment Finance Report, Way &amp; Tillard Finance, Village Green Finance, Martin Baker Finance and Cricket Field Bungalow Finance (see attached)</li> </ul>
20220606/ 18	<b>Allotments</b>
20220606/ 19	<b>Items in Progress:</b> <ul style="list-style-type: none"> <li>- 20201102/07 – (Nov) – Old Noticeboards Refurbishment - Ongoing</li> <li>- 20210406/10 - (Apr) – A412 Flooding - Cllr PB</li> <li>- 20211101/06 – (Nov) – By-law signs and Bin on Way &amp; Tillard</li> <li>- 20211101/14 – (Nov) – Cricket Roller - Ongoing</li> <li>- 20220207/20 – (Feb) – Treatment of benches – Ongoing</li> <li>- 20220404/11 – (Apr) – Knighton Way Lane Pitch Renovation</li> <li>- 20220307/12 - (Mar) – Springbridge Issues</li> </ul>
20220606/ 20	<b>Agenda Items on Hold</b> <ul style="list-style-type: none"> <li>- Woodland Trees</li> <li>- By-laws for Village Green</li> <li>- Resurfacing of Knighton Way Lane</li> </ul>
20220606/ 21	<b>Date of Next Meeting</b> - Monday 05 September 2022 at 7.30pm at Parish Council Office, Village Road, Denham UB9 5BN

Signed: Tharsika Prabakaran – Deputy Clerk

Date: Monday 04 June 2022

Committee Members			
Cllr W Davey	Cllr M Hagon	Cllr M Heath	Cllr G Hollis
Cllr S Jefferys	Cllr E Austin	Cllr S Sproul	Cllr S. Williams