

You are summoned to attend the MEETING OF THE **SERVICES COMMITTEE** on Monday 06 June 2022 at 7.30pm at St Marks Church Hall, Green Tiles Lane, Denham, UB9 5HT

Aims and Objectives of the Services Committee

- To monitor street lighting across the parish
- To progress concerns raised on highways and footpaths
- To monitor provision of bus shelters
- To inspect and maintain play areas and open spaces
- To develop and maintain adult gym and exercise areas across the parish
- To pursue to increase devolved service contracts that are beneficial to the Parish
- Maximize usage of the allotments
- To ensure that 3 quotes are sought for all work above an agreed set amount
- Maintain public seating and further develop as needs are identified
- Regular and adequate Training of Committee Members
- To delegate management of the Handyman work programme to the Clerk/Deputy Clerk

Agenda No	Agenda Item
20220606/01	Election of Chairman
20220606/02	Election of Vice-Chairman
20220606/03	Welcome & Acceptance of Apologies for Absence
20220606/04	Declaration of Interests
20220606/05	Minutes of last meeting – 04 May 2022
20220606/06	Highways Update
20220606/07	Streetlight Update <u>Middle Road – Streetlight damaged by resident</u> <ul style="list-style-type: none"> • SparkX quote to replace damaged streetlight in Middle Rd for £2,500 +VAT <u>Other</u> <ul style="list-style-type: none"> • SparkX Update – Pole bracket work starting on week commencing 30th May 2022
20220606/08	Devolved Services – Trial for 4 grass cuts including clearance a year <u>Trial Verge Quote for Approval from Roots Garden Services</u> (see attached) <ul style="list-style-type: none"> • Trial verge cutting and collecting for 4 cuts: £2064.96
20220606/09	Play Areas <u>Higher Denham Outdoor Gym</u> <ul style="list-style-type: none"> • Scheduled Installation: 20th June 2022 • Expected completion: 24th June 2022 <u>ROSPA Reports to be Reviewed</u> (see attached) <ul style="list-style-type: none"> • Alderbourne Play Area • Denham Green Cycle Mounds • Denham Green Play Area • Glebe Recreation Play Area • Knighton Way Lane Play Area • Knighton Way Outdoor Gym • Tatling End Play Area • Tatling End Outdoor Gym • Way & Tillard Outdoor Gym

<p>20220606/10</p>	<p>Tree Works <u>James Martin Close – Resident G. Blinco</u></p> <ul style="list-style-type: none"> The trees in James Martin Close Amenity Space have been reported to be growing into residents' gardens, maintenance required (see attached) <p><u>A412 Tree Overgrowth (Link Way to Denham Film Studios)</u></p> <ul style="list-style-type: none"> Reported the overgrowth on FixMyStreet and we received a reply from Bucks (see attached). <p><u>Knighton Way Lane</u></p> <ul style="list-style-type: none"> Report of trees/bramble blocking streetlight
<p>20220606/11</p>	<p>Denham Village Green Maintenance <u>Bench Slab Quotes for Approval</u> (see attached)</p> <ul style="list-style-type: none"> Blue Sky: £911.35 + VAT Falcon Building Maintenance: £475.00 + VAT <p><u>River Misbourne Post</u></p> <ul style="list-style-type: none"> Wooden post in need of repair - <i>See attached</i>
<p>20220606/12</p>	<p>Martin Baker Sports Ground <u>Cabin Bench Quotations for Approval</u> (see attached)</p> <ul style="list-style-type: none"> SPEC 1: Supply and Deliver only made up of 8 bench units at £3,094.00 SPEC 2: Supply and Deliver only made up of 6 bench units at £5,781.00 Assembly of either Spec 1 or Spec 2: £689.00 <p><u>Denham United Football Club</u></p> <ul style="list-style-type: none"> Denham United has requested permission to use the Martin Baker pitch on 30th July for a 5-a-side tournament.
<p>20220606/13</p>	<p>CCTV on Way & Tillard</p> <ul style="list-style-type: none"> Guidance Notes from Ambush Security (See attached). Dummy Flashing LED CCTV prices on Amazon (See attached).
<p>20220606/14</p>	<p>A412 North Orbital Road Verge Parking Letter from resident A. Fawkes (see attached)</p>
<p>20220606/15</p>	<p>Services Finance</p> <ul style="list-style-type: none"> Services Payments List to Approve (see attached)
<p>20220606/16</p>	<p>Items in Progress:</p> <ul style="list-style-type: none"> - 20201102/07 – (Nov) – Old Noticeboards Refurbishment - Ongoing - 20210406/10 - (Apr) – A412 Flooding - Cllr PB - 20211101/06 – (Nov) – By-law signs and Bin on Way & Tillard - 20211101/14 – (Nov) – Cricket Roller - Ongoing - 20220207/20 – (Feb) – Treatment of benches – Ongoing - 20220404/07- (Apr) – Higher Denham Outdoor Gym - 20220404/07 – (Apr) – Denham Green Play Area - 20220404/10 – (Apr) – Martin Baker Pitch Renovation - 20220404/11 – (Apr) – Knighton Way Lane Pitch Renovation - 20220307/12 - (Mar) – Springbridge Issues

<p>20220606/ 17</p>	<p>Agenda Items on Hold - Woodland Trees - By-laws for Village Green - Resurfacing of Knighton Way Lane</p>
<p>20220606/ 16</p>	<p>Future Agenda Items Cllrs to raise items</p>
<p>20220606/ 17</p>	<p>Date of Next Meeting Monday 04 July 2022 at 7.30pm at St Marks Hall, Green Tiles Lane, Denham, UB9 5HT</p>

Tharsika Prabakaran – Deputy Clerk
Monday, 30 May 2022

Committee Members			
Cllr W Davey	Cllr M Hagon	Cllr M Heath	Cllr G Hollis
Cllr S Jefferys	Cllr E Austin	Cllr S Sproul	Cllr S. Williams