

You are summoned to attend the MEETING OF THE **SERVICES COMMITTEE** on Monday 04 April 2022 at 7.30pm at St Marks Church Hall, Green Tiles Lane, Denham, UB9 5HT

Aims and Objectives of the Services Committee

- To monitor street lighting across the parish
- To progress concerns raised on highways and footpaths
- To monitor provision of bus shelters
- To inspect and maintain play areas and open spaces
- To develop and maintain adult gym and exercise areas across the parish
- To pursue to increase devolved service contracts that are beneficial to the Parish
- Maximize usage of the allotments
- To ensure that 3 quotes are sought for all work above an agreed set amount
- Maintain public seating and further develop as needs are identified
- Regular and adequate Training of Committee Members
- To delegate management of the Handyman work programme to the Clerk/Deputy Clerk

Agenda No	Agenda Item
20220404/ 01	Welcome & Acceptance of Apologies for Absence
20220404/ 02	Declaration of Interests
20220404/ 03	Minutes of last meeting – 07 March 2022
20220404/ 04	Highways Update
20220404/ 05	Streetlight Update
20220404/ 06	Devolved Services <u>Grass Verges</u> <ul style="list-style-type: none"> - As mentioned in the previous meeting, Cllr SW has provided Notes from the Meeting with Groundwork Trust (<i>see attached</i>). - A quote has been requested from Roots for the trial verge, they visited on 28th March and took pictures, D.Clerk is awaiting a reply.
20220404/ 07	Play Areas <u>Higher Denham Outdoor Gym</u> <ul style="list-style-type: none"> - Order in progress <u>Knighton Way Lane Path</u> <ul style="list-style-type: none"> - Repaired (<i>see attached</i>) - Perimeter hedge - To be discussed <u>Denham Green Play Area</u> <ul style="list-style-type: none"> - Questionnaire
20220404/ 08	Tree Works <u>A412</u> A412 Denham Avenue (Link Way to Denham Film Studio) <ul style="list-style-type: none"> - Overgrown trees have been reported on FixMyStreet. - A new quote has been requested from Artemis to cut the trees back in line with the edge of the footpath. A412 from Old Rectory Lane to the Denham Station Bridge <ul style="list-style-type: none"> - Handyman will be undertaking this job as part of his hourly rate.

	<p>A4020 Oxford Road, New Denham</p> <ul style="list-style-type: none"> - Booked in for 18th April 2022.
20220404/09	<p>Maintenance <u>Denham Village Green</u></p> <ul style="list-style-type: none"> - White railing repaired (<i>see attached</i>). - Turfcare are unable to do treatment for the Village Green due to the tree trunks being below the ground, likely to damage the tree. - Handyman is unable to provide block pavement around the benches, instead a quote will now be requested from Falcon Building Maintenance.
20220404/10	<p>Martin Baker Sports Ground <u>Pitch Renovations – Quotes for approval</u> <i>See Attached</i></p> <ul style="list-style-type: none"> - Vertidrain pitch area: £984.00 - Supply and apply renovation grass seed: £2,600.00 - Supply and apply fertiliser: £1,160.00 - TOTAL COST: £4,744.00
20220404/11	<p>Knighton Way Lane Sports Pitch <u>Pitch Renovations – Quotes for approval</u> <i>See Attached</i></p> <ul style="list-style-type: none"> - Vertidrain pitch area: £500.00 - Supply and apply renovation grass seed: £800.00 - Supply and apply fertiliser: £440.00 - TOTAL COST: £1,740.00
20220404/12	<p>Wildflower Verge</p> <ul style="list-style-type: none"> - Pixie Mix 1000g – ORDERED
20220404/13	<p>Springbridge Direct Ltd</p>
20220404/14	<p>North Orbital Road Verge</p> <ul style="list-style-type: none"> - In the previous meeting the Clerk reported that a resident enquired to convert the verge to parking space. - Cllr SW has since shared a document (<i>see attached</i>), which outlines Fulmer's conversion project who had received a similar request. - Three quotes need to be acquired for the conversion of the A412 verge.
20220404/15	<p>Services Finance</p> <ul style="list-style-type: none"> - Payments to Approve
20220404/16	<p>Items in Progress:</p> <ul style="list-style-type: none"> - 20201102/07 – (Nov) – Old Noticeboards Refurbishment - Ongoing - 20210406/10 - (Apr) – A412 Flooding - Cllr PB - 20211101/06 – (Nov) – By-law signs and Bin on Way & Tillard - 20211101/14 – (Nov) – Cricket Roller - Ongoing - 20220207/16 – (Feb) – CCTV on Way & Tillard – Ongoing - 20220207/20 – (Feb) – Treatment of benches on Ashmead Ln & Cheapside Ln - Ongoing
20220404/17	<p>Agenda Items on Hold</p> <ul style="list-style-type: none"> - Woodland Trees - Cycle racks and cycleway - By-laws for Village Green - Devolved Services Meeting

	- Resurfacing of Knighton Way Lane
20220404/ 18	Future Agenda Items Cllrs to raise items
20220404/ 19	Date of Next Meeting Wednesday 04 April 2022 at 7.30pm at St Marks Hall, Green Tiles Lane, Denham, UB9 5HT

Tharsika Prabakaran – Deputy Clerk
Wednesday, 30 March 2022

Committee Members			
Cllr S. Williams	Cllr S Jefferys	Cllr J Walsh	Cllr M Heath
Cllr W Davey	Cllr S Sproul	Cllr M Hagon	Cllr E Austin