

**Minutes of the MEETING OF THE SERVICES COMMITTEE on Monday 07 March 2022 at 7.30pm at St Marks Church Hall, Green Tiles Lane, Denham, UB9 5HT**
**Aims and Objectives of the Services Committee**

- To monitor street lighting across the parish
- To progress concerns raised on highways and footpaths
- To monitor provision of bus shelters
- To inspect and maintain play areas and open spaces
- To develop and maintain adult gym and exercise areas across the parish
- To pursue to increase devolved service contracts that are beneficial to the Parish
- Maximize usage of the allotments
- To ensure that 3 quotes are sought for all work above an agreed set amount
- Maintain public seating and further develop as needs are identified
- Regular and adequate Training of Committee Members
- To delegate management of the Handyman work programme to the Clerk/Deputy Clerk

| Agenda No       | Agenda Item  |
|-----------------|--|
| 20220307/<br>01 | <b>Welcome &amp; Acceptance of Apologies for Absence</b>   |
| 20220307/<br>02 | <b>Declaration of Interests</b>  |
| 20220307/<br>03 | <b>Minutes of last meeting – 07 February 2022</b>  |
| 20220307/<br>04 | <b>Highways Update</b>   |
| 20220307/<br>05 | <b>Streetlight Update</b><br>- SparkX have replied and answered the questions. There was an error on one of the prices and the other price difference was due to the type of streetlight.  |
| 20220307/<br>06 | <b>Devolved Services</b><br><u>Rights of Way</u><br>- Reviewing contract with maps to check widths of footpath.  |
| 20220307/<br>07 | <b>Play Areas</b><br><u>Higher Denham Outdoor Gym Quotes for Approval See Attached</u><br>- Wicksteed: £15,148 + VAT<br>- Proludic: £14,000 + VAT<br>- Fresh air Fitness: £17,000 + VAT<br><br><u>Kington Way Lane Path Quote for Approval</u><br>- Path Laying at entrance of Kington Way ground: £528.93 + VAT<br><br><u>Denham Green Play Area</u><br>- Draft Survey for approval |
| 20220307/<br>08 | <b>Tree Works</b><br><u>Quotes for approval (incl. VAT) See Attached</u><br><br>- A412 Denham Avenue: £4,200.00<br>- A412 from Old Rectory Lane to the Denham Station Bridge: £7,800.00<br>- A4020 Oxford Road, New Denham: £960.00  |
| 20220307/<br>09 | <b>Maintenance</b><br><u>Denham Village Green</u><br>- Discuss what to do going forwards in relation to the white railing that was damaged.  |

| <b>20220307/<br/>10</b> | <b>Resurfacing of Knighton Way Lane</b><br>- Discuss an action plan to go forward with as the road needs work done to and to also discuss with residents of KWL.  |          |         |        |           |                             |        |          |                                |        |
|-------------------------|---|----------|---------|--------|-----------|-----------------------------|--------|----------|--------------------------------|--------|
| <b>20220307/<br/>11</b> | <b>Wildflower Verge</b><br><u>Quotes for approval (see attached)</u><br>- Class Mix 1000g: £275.00 (incl. VAT)<br>- Pixie Mix 1000g: £275.00 (incl. VAT)  |          |         |        |           |                             |        |          |                                |        |
| <b>20220307/<br/>12</b> | <b>Springbridge Direct Ltd</b><br>- Number of residents complaining about the size of mounds of topsoil and it being an eyesore is increasing. Mud from site causing slip hazard on pavements.  |          |         |        |           |                             |        |          |                                |        |
| <b>20220307/<br/>13</b> | <b>North Orbital Road Verge</b><br>- Resident visited the office regarding the verge opposite Foxmoor court, to be discussed (see attached).<br>- Mud to be cleared, drain issue (reported) and request for verge to be converted to parking.   |          |         |        |           |                             |        |          |                                |        |
| <b>20220307/<br/>14</b> | <b>Services Finance</b><br>- Services Budget Report<br>- Payments to note over £500:<br><table border="1" data-bbox="279 974 1117 1075"> <thead> <tr> <th>Provider</th> <th>Service</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>D Wardley</td> <td>Handyman Services – Feb/Mar</td> <td>700.00</td> </tr> <tr> <td>Turfcare</td> <td>Cut and Marking – Martin Baker</td> <td>592.00</td> </tr> </tbody> </table>   | Provider | Service | Amount | D Wardley | Handyman Services – Feb/Mar | 700.00 | Turfcare | Cut and Marking – Martin Baker | 592.00 |
| Provider                | Service   | Amount   |         |        |           |                             |        |          |                                |        |
| D Wardley               | Handyman Services – Feb/Mar   | 700.00   |         |        |           |                             |        |          |                                |        |
| Turfcare                | Cut and Marking – Martin Baker  | 592.00   |         |        |           |                             |        |          |                                |        |
| <b>20220307/<br/>15</b> | <b>Items in Progress:</b><br>- 20201102/07 – (Nov) – Old Noticeboards Refurbishment - Ongoing<br>- 20210406/10 - (Apr) – A412 Flooding - Cllr SW<br>- 20211004/12 – (Oct) – Bucks Mobile CCTV Unit – Cllr SW progressing<br>- 20211101/06 – (Nov) – By-law signs and Bin on Way & Tillard<br>- 20211101/14 – (Nov) – Cricket Roller<br>- 20220207/07 – (Feb) – Denham Green Play Area Improvement - Ongoing<br>- 20220207/11 – (Feb) – Village Green Ground Works – Ongoing<br>- 20220207/16 – (Feb) – CCTV on Way & Tillard – Ongoing<br>- 20220207/20 – (Feb) – Treatment of benches on Ashmead Ln & Cheapside Ln - Ongoing |          |         |        |           |                             |        |          |                                |        |
| <b>20220307/<br/>16</b> | <b>Agenda Items on Hold</b><br>- Woodland Trees<br>- W&T Shelter<br>- Cycle racks and cycleway<br>- By-laws for village Green   |          |         |        |           |                             |        |          |                                |        |
| <b>20220307/<br/>17</b> | <b>Future Agenda Items</b><br>Cllrs to raise items  |          |         |        |           |                             |        |          |                                |        |
| <b>20220307/<br/>18</b> | <b>Date of Next Meeting</b><br>Monday 04 April 2022 at 7.30pm at St Marks Hall, Green Tiles Lane, Denham, UB9 5HT   |          |         |        |           |                             |        |          |                                |        |

**Tharsika Prabakaran – Deputy Clerk**  
**Wednesday, 02 March 2022**

| Committee Members |                 |              |               |
|-------------------|-----------------|--------------|---------------|
| Cllr S. Williams  | Cllr S Jefferys | Cllr J Walsh | Cllr M Heath  |
| Cllr W Davey      | Cllr S Sproul   | Cllr M Hagon | Cllr E Austin |