

**You are SUMMONED attend the MEETING OF THE PARISH COUNCIL on Monday 11 July 2022 at 7.30pm at the Denham Grove Hotel, Tilehouse Lane, Denham, UB9 5DG**

The Press and Public are entitled to attend the meeting, please email [clerk@denhambucks-pc.gov.uk](mailto:clerk@denhambucks-pc.gov.uk) if you wish to address the Council in the Public Session. However, the Council may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and the nature of the interest.

**Meeting Etiquette:**

- Grammatical correction of minutes to be sent to the Clerk ahead of the Full Council Meeting
- Agenda items to be sent to the Clerk a week ahead of the Full Council Meeting accompanied by background information
- Members raise their hands to speak and wait until Chair calls them to speak
- Members to observe the Code of Conduct and Communication Charter in being polite and respectful
- Principles of public life – **Selflessness** – act solely in the interests of the Denham residents putting an individual member’s opinion aside, **integrity, objectivity, accountability, openness, honesty, leadership**

Agenda No	Agenda Item
20220711/ 01	<b>Welcome and Apologies for Absence</b>
20220711/ 02	<b>Declaration of Interests</b>
20220711/ 03	<b>Public Session</b>
20220711/ 04	<b>Approval of Minutes &amp; Committee Feedback</b> 1. <b>Parish Council</b> – 13 June 2022 2. <b>Communities Committee</b> – 21 June 2022 3. <b>Policy &amp; Procedures Committee</b> – 28 June 2022 4. <b>Services Committee</b> – 4 July 2022 5. <b>Planning Committee</b> – 5 July
20220711/ 05	<b>Report from Unitary Councillors</b>
20220711/ 06	<b>Chairman’s Report</b> 1. Venue for Full Council meetings 2. Denham Car Centre (email update attached) 3. HS2 Liaison Update 4. Meeting with Denham Cricket Club 5. Request from Colne Valley Park – Grant increase in line with CPI 6. Community Boards
20220711/ 07	<b>Project Phoenix</b>
20220711/ 08	<b>Martin Baker Sports Ground</b>
20220711/ 09	<b>Cricketfield Bungalow</b>
20220711/ 10	<b>Scout Hut</b> • Update from Michael Broad and David Aimson
20220711/ 11	<b>Village Green Garage</b> • Quote for works attached

20220711/ 12	<b>Communities Committee July 2022 – Cllr Marilyn Hagon</b> <ul style="list-style-type: none"> <li>Community Litter Pick – 24 September 2022</li> <li>Village Green Flag</li> </ul>																		
20220711/ 13	<b>Financial Matters and Reports</b> <ol style="list-style-type: none"> <li><b>Budget Report for Approval</b></li> <li><b>Bank Statement – To Note</b></li> <li><b>BT Phone Contract Renewal</b> <ul style="list-style-type: none"> <li><b>Proposal:</b> Current call contract now expired, <b>new 3-year agreement at the same quarterly rate of £325 +VAT with a £440 credit.</b></li> <li>Additional call only sim card for volunteer mobile added and new office handsets upgrade to include back up sims if internet failure</li> </ul> </li> <li><b>Proposal from Communities Committee:</b> <ul style="list-style-type: none"> <li>Any expenditure that increases by more than 10% of agreed quotation must come back to Full Council for approval</li> </ul> </li> <li><b>Payments Report for July 2022 totalling £ 18,621.54 (attached)</b> <table border="1" data-bbox="354 974 1337 1290"> <thead> <tr> <th colspan="2">Payments over £500 (inc VAT) July 2022 – To Note</th> </tr> </thead> <tbody> <tr> <td>D. Wardley – Handyman Services</td> <td>£1,111.80</td> </tr> <tr> <td>Turfcare – Pitch Marking and Cut at Martin Baker</td> <td>£592</td> </tr> <tr> <td>Forward Trust – Wildflower Verge</td> <td>£690</td> </tr> <tr> <td>HW Controls – Internal Audit</td> <td>£754.51</td> </tr> <tr> <td>ESE – Martin Baker Benches</td> <td>£6,470</td> </tr> <tr> <td>P. Newell – Play Areas, hedge maintenance and turf (May &amp; June)</td> <td>£2,068</td> </tr> <tr> <td>SparkX – Remedial Lighting</td> <td>£3,272.80</td> </tr> <tr> <td>EDGE Finance Software</td> <td>£906.36</td> </tr> </tbody> </table> </li> </ol>	Payments over £500 (inc VAT) July 2022 – To Note		D. Wardley – Handyman Services	£1,111.80	Turfcare – Pitch Marking and Cut at Martin Baker	£592	Forward Trust – Wildflower Verge	£690	HW Controls – Internal Audit	£754.51	ESE – Martin Baker Benches	£6,470	P. Newell – Play Areas, hedge maintenance and turf (May & June)	£2,068	SparkX – Remedial Lighting	£3,272.80	EDGE Finance Software	£906.36
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20220711/ 14	<b>Articles for In &amp; Around</b>																		
20220711/ 15	<b>Correspondence List</b> All correspondence is available in SharePoint.																		
20220711/ 16	<b>Part II – Members Only</b>																		
20220711/ 17	<b>Date of Next Meeting</b> Monday 15 September 2022 at 7.30pm at Denham Village School, Cheapside Lane																		

**Upcoming Meetings and Events:**

Time	Day	Date	Meeting
7.30pm	Tuesday	19 July 2022	<b>Communities Committee - CANCELLED</b>
7.00pm	Tuesday	2 August 2022	<b>Planning Committee</b>
7.00pm	Tuesday	1 September 2022	<b>Policy &amp; Procedures Committee</b>
7.30pm	Monday	5 September 2022	<b>Services Committee</b>
7.00pm	Tuesday	6 September 2022	<b>Planning Committee</b>
7.30pm	Monday	15 September 2022	<b>FULL COUNCIL</b>

Signed: Jagjit Brar – Clerk &amp; RFO

Date: 6 July 2022

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**PART II – MEMBERS ONLY**

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<b>Agenda No</b>	<b>Agenda Item</b>
<b>20220711/ 16/01</b>	<b>Staffing – Communities Committee</b>

**Signed:** Jagjit Brar – Clerk

**Date:** 06 July 2022