

You are SUMMONED attend the MEETING OF THE PARISH COUNCIL on Monday 09 May 2022 at 7.30pm at the Denham Grove Hotel, Tilehouse Lane, Denham, UB9 5DG

The Press and Public are entitled to attend the meeting, please email clerk@denhambucks-pc.gov.uk if you wish to address the Council in the Public Session. However, the Council may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and the nature of the interest.

Meeting Etiquette:

- Grammatical correction of minutes to be sent to the Clerk ahead of the Full Council Meeting
- Agenda items to be sent to the Clerk a week ahead of the Full Council Meeting accompanied by background information
- Members raise their hands to speak and wait until Chair calls them to speak
- Members to observe the Code of Conduct and Communication Charter in being polite and respect the opinion of other members
- Principles of public life – **Selflessness** – act solely in the interests of the Denham residents putting an individual member's opinion aside, **integrity, objectivity, accountability, openness, honesty, leadership**

Agenda No	Agenda Item
20220509/ 01	Election of Chairman To note - Nominations circulated to Councillors in advance
20220509/ 02	Election of Vice-Chairman To Note - Nominations circulated to Councillors in advance
20220509/ 03	Signing of Acceptance of Office
20220509/ 04	Declaration of Interests
20220509/ 05	Election to Committees To Note - Councillor attendance at meetings 2021/22 and requests <ul style="list-style-type: none"> • Election to Services Committee • Election to Communities Committee • Election to Planning Committee • Election to Finance Committee • Election to Policy & Procedures Committee
20220509/ 06	Election to Outside Bodies To note - Councillor requests circulated in advance <ol style="list-style-type: none"> a. Denham Aerodrome Consultative Committee b. Denham Against HS2 Committee c. Denham Bowls Club d. Denham Cricket Club e. Denham Village Hall Management Committee f. Denham Village School Governors g. New Denham Minerals Liaison Committee h. South Bucks Association of Local Councils i. Denham United Ladies Football Club j. Denham Allotment User Group k. HS2 Liaison Group

20220509/07	Review of Council Policies and Procedures: <ol style="list-style-type: none"> 1. Standing Orders 2022 2. Financial Regulation 3. Councillor Code of Conduct 4. DPC Constitution 5. Associate Policy 6. Equality & Diversity 7. Whistleblowing 8. Recruitment & Selection 9. Equality & Diversity 10. Health & Safety 11. Safeguarding Policy 12. GDPR Policy 13. Website Policy 14. Fundraising Policy 15. Councillor Tablet Policy 												
20220509/08	Review of Insurance (attached)												
20220509/09	Review of Asset Register (attached)												
20220509/10	Jubilee Grants for review and approval - (See Attached) <ol style="list-style-type: none"> 1. Olivia Motyer - Denham Green Close - £365 requested 2. Rebecca Ford - Denham Village School PTA - £344.15 requested 3. Amanda Dunbar - Knighton Way Lane - £520 requested For Agreement: Permission requested for use of Knighton Way Lane Play Area for the event 4. David Brench – Village Green – No cost breakdown provided For Agreement: Permission requested for use of Knighton Way Lane Play Area for the event 5. Laura Coady - Newtown Road - £500 requested 6. Edda Linder – St Mary’s Church - £500 requested 7. Jenny Message - Denham Garden Village - No cost breakdown provided 8. Steve Riley - Willowbank Residents Association - £379 requested 9. Paul Jefferys - Denham Way - £500 requested 10. Jacqui McGowan - Higher Denham CIO - £500 requested 												
20220509/11	Financial Matters and Reports <ol style="list-style-type: none"> 1. Approval for urgent works to Parish Council streetlights – SparkX for £15,292 + VAT 2. Payments Report for May 2022 totalling £25,880.92 (attached) <table border="1" data-bbox="354 1534 1260 1747"> <thead> <tr> <th colspan="2">Payments over £500 May 2022 – To Note</th> </tr> </thead> <tbody> <tr> <td>Handyman Services - March</td> <td style="text-align: right;">£1,158.30</td> </tr> <tr> <td>Buckinghamshire Council – Pension Payment</td> <td style="text-align: right;">£5,179.72</td> </tr> <tr> <td>BMKALC Subscriptions</td> <td style="text-align: right;">£1,252.72</td> </tr> <tr> <td>Turfcare – Pitch marking and cutting Martin Baker</td> <td style="text-align: right;">£592</td> </tr> <tr> <td>Artemis Tree Services</td> <td style="text-align: right;">£960</td> </tr> </tbody> </table>	Payments over £500 May 2022 – To Note		Handyman Services - March	£1,158.30	Buckinghamshire Council – Pension Payment	£5,179.72	BMKALC Subscriptions	£1,252.72	Turfcare – Pitch marking and cutting Martin Baker	£592	Artemis Tree Services	£960
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20220509/12	Date of Next Meeting Monday 13 June 2022 at 7.30pm at Denham Grove Hotel, Tilehouse Lane												

Upcoming Meetings and Events:

Time	Day	Date	Meeting
7.30pm	Tuesday	17 May 2022	Communities – New Denham
7.30pm	Monday	6 June 2022	Services Committee – St Marks Hall
7.00pm	Tuesday	7 June 2022	Planning Committee - Office
7.30pm	Monday	13 June 2022	FULL COUNCIL – Denham Grove

Signed: Jagjit Brar – Clerk & RFO

Date: 4 May 2022