

**You are summoned to attend the MEETING OF THE SERVICES COMMITTEE on Monday 4 October 2021 at 7.30pm at St Marks Church Hall, Green Tiles Lane, Denham Green, Bucks UB9 5HT**

The Press and Public are entitled to attend the meeting, please email [clerk@denhambucks-pc.gov.uk](mailto:clerk@denhambucks-pc.gov.uk) if you wish to address the Council in the Public Session. However, the Council may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

*Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and what the nature of the interest is.*

**Aims and Objectives of the Services Committee**

- To monitor street lighting across the parish
- To progress concerns raised on highways and footpaths
- To monitor provision of bus shelters
- To inspect and maintain play areas and open spaces
- To develop and maintain adult gym and exercise areas across the parish
- To pursue to increase devolved service contracts that are beneficial to the Parish
- Maximize usage of the allotments
- To ensure that 3 quotes are sought for all work above an agreed set amount
- To delegate to the Deputy Clerk the management of the handyman's work programme
- Maintain public seating and further develop as needs are identified
- Regular and adequate Training of Committee Members

Agenda No	Agenda Item
211004/01	<b>Welcome &amp; Acceptance of Apologies for Absence</b>
211004/02	<b>Declaration of Interests</b>
211004/03	<b>Minutes of last meeting – 6 September 2021</b>
211004/04	<b>Review aims and objectives</b>
211004/05	<b>Allotments –</b> <ul style="list-style-type: none"> <li>• Update by SL and DAUA Chair J Clements.</li> </ul>
211004/06	<b>Link Way hedges update –</b> <ul style="list-style-type: none"> <li>• Deputy Clerk update re. contact with Bosch</li> </ul>
211004/07	<b>Denham Village Green works for approval –</b> <ul style="list-style-type: none"> <li>• Village Green benches – restorer and preservative quote £139.00 – A B Chemicals</li> </ul>
211004/08	<b>Councillor communication with office/contractors –</b>
211004/09	<b>Works by Blue Sky update Deputy Clerk–</b> <ul style="list-style-type: none"> <li>• Wildflower verge Denham Green</li> <li>• Kerbside weed spraying</li> <li>• Old Mill Road siding out</li> <li>• Way and Tillard hedges near bowls club</li> <li>• Tilehouse Lane hedge flailing</li> </ul>
211004/10	<b>Hedge flailing – Ryan Ashby</b> <ul style="list-style-type: none"> <li>• Update from Deputy Clerk</li> </ul>

211004/11	<b>Way and Tillard ASB update –</b> <ul style="list-style-type: none"> <li>• CCTV and signage</li> </ul>
211004/12	<b>Highways Update –</b> <ul style="list-style-type: none"> <li>• A412 crossing and path/cycle way – in progress.</li> <li>• Bucks. mobile CCTV unit</li> </ul>
211004/13	<b>Willowbank verge –</b> <ul style="list-style-type: none"> <li>• Maintenance proposals from Roots           <ol style="list-style-type: none"> <li>1. Verge tidy up to re-turf £942.80 Inc. VAT</li> <li>2. Verge tidy up to install membrane and gravel bed £1,071.07 Inc. VAT</li> <li>3. Wooden bollard option on top of tidy up £738.96 Inc. VAT</li> </ol> </li> </ul>
211004/14	<b>Martin Baker –</b> <ul style="list-style-type: none"> <li>• Grass cutting &amp; line marking contract           <ol style="list-style-type: none"> <li>1. Turfionics Ltd quote per year £25,871.04 inc. VAT</li> <li>2. Turfcare Maintenance Ltd quote per year £5,920.00 + VAT – <b>recommend</b></li> <li>3. Groundtel Ltd quote per year £6k to £7k approx. (awaiting final quote in writing)</li> </ol> </li> <li>• The Parish Council authorised Cllr Marilyn Heath and Cllr Julia Walsh to sign the lease with Martin Baker</li> </ul>
211004/15	<b>Woodland Trees – Cllr SW</b>
211004/16	<b>Completed Actions</b> <ul style="list-style-type: none"> <li>✓ MVAS pole and re-siting of MVAS on Cheapside Lane</li> <li>✓ Tatling End play area fence installed</li> <li>✓ HRH Prince Philip oak tree planted and plaque installed – <b>photoshoot to be arranged.</b></li> <li>✓ G Newell bench installed on village green – <b>arrange cutting of ribbon ceremony.</b></li> <li>✓ Trees cut back on exit from Link Way onto Moorfield Road</li> <li>✓ Bus stop light replaced by Bucks CC via Zeta Lighting</li> </ul>
211004/17	<b>Financial Report – To Note</b>
211004/18	<b>Items in Progress: To Note</b> <ul style="list-style-type: none"> <li>- <b><u>20201102/07</u></b> – (Nov) – <b>Old Noticeboards Refurbishment</b> - Ongoing</li> <li>- <b><u>20210406/08</u></b> – (Apr) – <b>Outdoor Gym Higher Denham</b> - Ongoing</li> <li>- <b><u>20210111/13</u></b> – (Jan) – <b>TRO</b> - Yellow Lines on Old Mill Road</li> <li>- <b><u>20210406/10</u></b> - (Apr) – <b>A412 Flooding</b> - Cllr SW</li> <li>- <b><u>20210406/11</u></b> - (Apr) – <b>Streetlight Audit</b> – In progress</li> <li>- <b><u>20210906/03</u></b> – (Sept) – <b>Education on plantlife newsletter/website</b> – In progress</li> <li>- <b><u>20210906/06</u></b> – (Sept) – <b>Artemis tree work village green</b> – In progress (25/11/21)</li> <li>- <b><u>20210906/06</u></b> – (Sept) – <b>‘Matilda’village green bench donation</b> – In progress</li> <li>- <b><u>20210906/06</u></b> – (Sept) – <b>Christmas lights removal from dead tree on village green</b> – In progress</li> <li>- <b><u>20210906/07</u></b> – (Sept) – <b>Turkey Oak plaque</b> – In progress</li> <li>- <b><u>20210906/07</u></b> – (Sept) – <b>Turkey Oak tree donation by CPRE to be added to DPC website</b> – In progress</li> <li>- <b><u>20210906/08</u></b> – (Sept) – <b>Cricketfield bungalow gate replacement</b> – In progress</li> <li>- <b><u>20210906/09</u></b> – (Sept) – <b>St Mary’s church war memorial cleaning</b> – In progress</li> <li>- <b><u>20210906/10</u></b> – (Sept) – <b>Boundary gates and maintenance</b> – In progress</li> </ul>
211004/19	<b>Agenda Items for next meeting</b>
211004/20	<b>Date of Next Meeting</b> To confirm the date of the next meeting <b>Monday 1 November 2021 at 7.30pm</b>