

**You are summoned to attend the MEETING OF THE PARISH COUNCIL on Monday 14 June 2021 at 7.30pm at Denham Memorial Hall, Village Rd, Denham, UB9 5BN – Main Hall**

The Press and Public are entitled to attend the meeting, please email [clerk@denhambucks-pc.gov.uk](mailto:clerk@denhambucks-pc.gov.uk) if you wish to address the Council in the Public Session. However, the Council may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

*Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and what the nature of the interest is.*

Agenda No	Agenda Item																												
20210614/01	<b>Welcome and acceptance of apologies for absence</b>																												
20210614/02	<b>Declaration of Interests</b>																												
20210614/03	<b>Public Session – 15 mins</b>																												
20210614/04	<b>Approval of Minutes &amp; Committee Feedback</b> <ol style="list-style-type: none"> <li>1. Parish Council 10 May 2021</li> <li>2. Planning Committee 18 May 2021</li> <li>3. Communities Committee 24 May 2021</li> <li>4. Services Committee 7 June 2021</li> </ol>																												
20210614/05	<b>Report from Unitary Councillors</b>																												
20210614/06	<b>Chairman's Report</b> <ol style="list-style-type: none"> <li>1. Martin Baker Sports Ground</li> <li>2. Neighbourhood Plan</li> <li>3. Scout Hut – Response from Claire Hawkes</li> </ol>																												
20210614/07	<b>PART II – members only</b> See separate Agenda																												
20210614/08	<b>To Review and Agree 2021/22 Risk Register</b>																												
20210614/09	<b>Financial Matters and Reports</b> <ol style="list-style-type: none"> <li>1. <b>Approval of the Annual Governance Statement 2020/21</b></li> <li>2. <b>Approval of Annual Accounting Statement 2020/21</b></li> <li>3. To Note – Bank Balances of Barclays Current Account</li> <li>4. Budget report – For review and approval</li> <li>5. Payments to approve for April 2021 totalling <b>£28,128.58</b></li> </ol> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th colspan="2">Payments over £500 June 2021</th> </tr> </thead> <tbody> <tr> <td>Handyman</td> <td style="text-align: right;"><b>£800</b></td> </tr> <tr> <td>ROSPA Play Area Inspection</td> <td style="text-align: right;"><b>£720.60</b></td> </tr> <tr> <td>R O'Connor</td> <td style="text-align: right;"><b>£2,000</b></td> </tr> <tr> <td>P Newell – Grass Cutting</td> <td style="text-align: right;"><b>£834</b></td> </tr> <tr> <td>HW Assurance – Internal Audit</td> <td style="text-align: right;"><b>£724.80</b></td> </tr> <tr> <td>Bucks Council – Pension Actuarial Fee</td> <td style="text-align: right;"><b>£5,027.65</b></td> </tr> <tr> <td>Windowflowers – Quarterly Maintenance</td> <td style="text-align: right;"><b>£1,778.40</b></td> </tr> <tr> <td>First Class Signs – Outdoor gyms</td> <td style="text-align: right;"><b>£655.20</b></td> </tr> <tr> <td>Housecheck Surveyors – Project Phoenix</td> <td style="text-align: right;"><b>£1,160</b></td> </tr> <tr> <td>D&amp;R Drain Services – Cricketfield bungalow</td> <td style="text-align: right;"><b>£8,820</b></td> </tr> <tr> <td>Edge Financial Software Subscription</td> <td style="text-align: right;"><b>£886.56</b></td> </tr> <tr> <td>Higher Denham CIO – Annual grass cutting</td> <td style="text-align: right;"><b>£750</b></td> </tr> <tr> <td>Prontaprint – Newsletter/Postcard/Folding</td> <td style="text-align: right;"><b>£905.00</b></td> </tr> </tbody> </table>	Payments over £500 June 2021		Handyman	<b>£800</b>	ROSPA Play Area Inspection	<b>£720.60</b>	R O'Connor	<b>£2,000</b>	P Newell – Grass Cutting	<b>£834</b>	HW Assurance – Internal Audit	<b>£724.80</b>	Bucks Council – Pension Actuarial Fee	<b>£5,027.65</b>	Windowflowers – Quarterly Maintenance	<b>£1,778.40</b>	First Class Signs – Outdoor gyms	<b>£655.20</b>	Housecheck Surveyors – Project Phoenix	<b>£1,160</b>	D&R Drain Services – Cricketfield bungalow	<b>£8,820</b>	Edge Financial Software Subscription	<b>£886.56</b>	Higher Denham CIO – Annual grass cutting	<b>£750</b>	Prontaprint – Newsletter/Postcard/Folding	<b>£905.00</b>
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<b>20210614/10</b>	<b>Correspondence List</b> Contact the Clerk in advance of the meeting of any item you require a copy.
<b>20210614/11</b>	<b>Date of Next Meeting</b> To confirm the date of the next meeting is on <b>Monday 12 July 2021 starting at 7.30pm</b>

**Upcoming Meetings and Events:**

<b>Time</b>	<b>Day</b>	<b>Date</b>	<b>Meeting</b>
7.30pm	Tuesday	<b>15 June 2021</b>	<b>Communities Committee – New Denham</b>
7.00pm	Tuesday	<b>29 June 2021</b>	<b>Planning Committee</b>
7.30pm	Monday	<b>5 July 2021</b>	<b>Services – Denham Memorial Hall</b>
7.30pm	Monday	<b>12 July 2021</b>	<b>FULL COUNCIL</b>

**Signed: Jagjit Brar - Clerk**

**Date: 9 June 2021**

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**PART II – MEMBERS ONLY \*CONFIDENTIAL\***

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<b>Agenda Item</b>	<b>Agenda Item</b>
<b>20210614/07/01</b>	<b>Project Phoenix Presentation</b>
<b>20210614/07/02</b>	<b>Questions and Answers</b>

Signed: Jagjit Brar – Clerk & RFO

Date: 09 June 2021